

AGENDA

Meeting: PEWSEY AREA BOARD
Place: Burbage Village Hall
Date: Monday 9 January 2017
Time: 7.00 pm

Including the Parishes of Alton, Beechingstoke, Burbage, Buttermere, Charlton and Wilsford, Chirton and Connock, Easton, Grafton, Great Bedwyn, Ham, Little Bedwyn, Manningford, Marden, Milton Lilbourne, North Newnton, Patney, Pewsey, Rushall, Shalbourne, Stanton St Bernard, Upavon, Wilcot, Huish and Oare, Woodborough, Wootton Rivers

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Edmund Blick (Democratic Services Officer), on 01225 718059 or email edmund.blick@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

| | |
|----------------|-------------------|
| Jerry Kunkler | Pewsey |
| Paul Oatway | Pewsey Vale |
| Stuart Wheeler | Burbage + Bedwyns |

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If you have any queries please contact Democratic Services using the contact details above.

| | Items to be considered | Time |
|---|---|----------------|
| 1 | Welcome and Introductions | 5 mins |
| 2 | Apologies for Absence | |
| 3 | Minutes (<i>Pages 7 - 14</i>) To confirm the minutes of the meeting held on Monday 31 st October 2016. | |
| 4 | Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee. | 10 mins |
| 5 | Chairman's Announcements (<i>Pages 15 - 20</i>) <ul style="list-style-type: none"> • Pewsey Our Community Matters Conference on Thursday 19th January 2017, 6:30pm at the Bouverie Hall. • The Rural Crime Partnership for Wiltshire and Swindon. | |
| 6 | Partner Updates (<i>Pages 21 - 44</i>) To receive any updates from partner organisations: <ul style="list-style-type: none"> • Healthwatch Wiltshire • NHS Wiltshire Clinical Commissioning Group • Older People's Champion and Partnership for Older people (POPP) • Pewsey Community Area Partnership (PCAP) • Wiltshire Police • Dorset and Wiltshire Fire & Rescue • Others | 20 mins |
| 7 | Spotlight on Parishes (<i>Pages 45 - 50</i>) Updates to be provided by Parish Councils. Some of which have been provided in report form, as attached below. | 15 mins |
| 8 | Army Basing Programme (<i>Pages 51 - 60</i>) The Board will hear an update on plans for Army Basing in the area and discuss the potential implications on the local community, | 10 mins |

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| | including its impact on the local road networks. | |
| | A report is attached which seeks to give advice on the progress of the Ministry of Defence's plans, for the Army Basing Programme. | |
| 9 | Warm and Safe Wiltshire (<i>Pages 61 - 82</i>) | 20 mins |
| | A presentation is to be delivered on fuel poverty and ways that residents can be supported to live better in their homes. | |
| 10 | Great British Spring Clean: 3rd- 5th March 2017. | 10 mins |
| | A presentation will be delivered by Ros Griffiths- Community Engagement Manager. | |
| 11 | Precept Consultation- Office of the Police and Crime Commissioner | 10 mins |
| | A video is to be shown to the Board updating on OPCC priorities and precept proposals for 2017/18. | |
| 12 | Update on the Locality Youth Network and Youth Grants | 20 mins |
| | Update on Locality Youth Network | |
| | Update to come from Community Engagement Manager Ros Griffiths | |
| | Youth Grants Applications | |
| | <ul style="list-style-type: none"> • Pewsey CA Youth Projects for 2017, PCAP Application: £3480 • Pewsey Vale School Splitz Teenz Talk Course :£250 | |
| 13 | Local Highways and Investment Fund | 10 mins |
| | To agree a proposed road resurfacing and maintenance programme with a list of proposed local schemes for 2017/18. | |
| 14 | Update from Community Area Transport Group | 10 mins |
| | Update to come from Chairman Cllr Jerry Kunkler. | |
| 15 | Update on The Vale Health and Wellbeing Centre | 10 mins |
| | Update to come from Community Engagement Manager Ros Griffiths and Area Board representative Cllr Paul Oatway. | |

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| 16 | Community Grants (<i>Pages 83 - 100</i>) | 15 mins |
| | To determine any applications for Community Area Grants. | |
| 17 | Health and Wellbeing Grants (<i>Pages 101 - 106</i>) | 10 mins |
| | To determine any applications for Health and Wellbeing Grants. | |
| 18 | Urgent items | 5 mins |
| | Any other items of business which the Chairman agrees to consider as a matter of urgency. | |
| 19 | Future Meeting Dates and Close | |
| | The next meeting of the Pewsey Area Board is scheduled for Monday 6 th March 2016 at 7pm at Bouverie Hall, Goddard Road, Pewsey, SN9 5QE. | |

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MINUTES

Meeting: PEWSEY AREA BOARD
Place: Bouverie Hall, North St, Pewsey SN9 5EQ
Date: 31 October 2016
Start Time: 7.00 pm
Finish Time: 9.15 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jerry Kunkler (Chairman), Cllr Stuart Wheeler (Vice Chairman) and Cllr Paul Oatway QPM

Wiltshire Council Officers

Ros Griffiths – Community Engagement Manager
Kevin Fielding - Democratic Services Officer

Parish Councils

Alton Parish Council – Steve Hepworth
Burbage Parish Council – Glenda Pearce
Charlton St Peter & Wilsford Parish Council – Neil Golding
Easton Royal – Margaret Holden
North Newton Parish Council – Caroline Whistler & Mac McClean
Pewsey Parish Council – Ann Hogg, Curly Haskell, Alex Carder, Terry Eyles & Peter Deck
Rushall Parish Council – John Rogers
Wilcot & Huish (with Oare) Parish Council – Dawn Wilson
Woodborough Parish Council – John Brewin

Partners

Pewsey Community Area Partnership (PCAP) – Dawn Wilson & Susie Brew
Wiltshire Police – Sgt Mark Andrews
Dorset and Wiltshire Fire & Rescue Service – Tom Brolan

Total in attendance: 60

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| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u> |
|------------------------|--|
| 1 | <p><u>Chairman's welcome and introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members, the officers. The Pewsey Vale Starlight cheer dance team were given a special welcome.</p> |
| 2 | <p><u>Chairman's Announcements</u></p> <p>The following Chairman's Announcement was noted:</p> <ul style="list-style-type: none"> • Licensed Trade Event. |
| 3 | <p><u>Apologies for Absence</u></p> <p>There were none.</p> |
| 4 | <p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on Monday 12 September 2016 were agreed as a correct record and signed by the Chairman. <p>It was noted that Caroline Whistler – North Newnton Parish Council was in attendance at the meeting.</p> |
| 5 | <p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p> |
| 6 | <p><u>Spotlight on youth projects</u></p> <p>The Area Board was given a Halloween themed performance from the Pewsey Vale Starlight cheer dance team. The group had received youth grant funding from the Area Board and were keen to give an active demonstration as a thank you.</p> <p>Update from Local Youth Network and Great Bedwyn Youth Group Ros Griffiths - Pewsey Community Engagement Manager advised that:</p> <p>Minutes of LYN meetings were included in the Agenda pack and it was clear to see that there were many positive leisure activities and projects for young</p> |

people to get involved in.

Great Bedwyn youth club has seen a record attendance of young people over recent weeks. Since the summer months they had organised archery sessions, an APP building course, Olympic Sports with Innovate and a pottery session. Coming up later in the year they were planning an Anyone Can Cook project, movie night, bike maintenance event and a Christmas trip

Pewsey Youth group leaders have been busy with street based youth work to promote the club. They have received lots of interest with new ideas and suggestions put forward for future sessions.

The Pewsey dirt jumps are now open, lots of young people had been on their bikes enjoying the track over half term. A lot of work had gone on behind the scenes to get the site ready so thank you to everyone involved.

The half pipe at east Grafton was proving to be really popular and the youth group were planning fundraising activities for new equipment next year

A meeting was being arranged to discuss consultation and procurement for the wheeled sports area which will form part of the new Vale Health and Wellbeing Centre when it opens in 2018.

The LYN has received a presentation from Buzz Action Pewsey- a circus workshop group - that would like to offer targeted activity sessions in and around the Pewsey area. This would include street gymnastics, tumble track, tightrope walking, music workshops and alternative dance. The LYN would like to facilitate workshops in Upavon in the spring 2017.

The Cheer Dance group was growing in popularity. Volunteers are needed to help with the sessions and to organise future performances.

The LYN exists to develop a responsive and locally driven activities offer for young people. It is important that young people get involved. Anyone interested in LYN projects or volunteering should contact Ros Griffiths – Community Engagement Manager.

Youth funding applications:

Decision

Savernake Forest Scout Group awarded £4,220 to extend the lease on the Scout hut land for another 10 years until 2029 and purchase a metal storage container to free up space within the hut for children's activities.

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| | <p>The Chairman thanked the Dawn Wilson and the cheer dance team for their amazing dance routines and Ros Griffiths for her update.</p> |
| 7 | <p><u>Everleigh Household Recycling Centre</u></p> <p>Tracy Carter – Associate Director Waste and Environment, Wiltshire Council gave a presentation that outlined the scope of Waste and Household Recycling Centres in Wiltshire, and answered questions that had arisen over the past year re the Everleigh HRC.</p> <p>Points made included:</p> <p>Current status</p> <ul style="list-style-type: none"> • There was no proposal to close any household recycling centre in Wiltshire, including Everleigh. • Savings were being achieved during current year through introduction of van and trailer permits and permits for voluntary, community and social enterprise organisations. • The council continued to review possibility of charging for non-household waste, such as tyres and construction waste. • Wiltshire Council needed to save £45 million over the next four years due to changing demographics, increased demand on key services and significantly reduced government funding. <p>Update on response to PCAP questions</p> <ul style="list-style-type: none"> • How are costs per tonne established for each site? <ul style="list-style-type: none"> - <i>savings in staffing costs and net material transport costs.</i> - <i>assume tonnes of waste would be diverted elsewhere.</i> - <i>costs per tonne for Everleigh are high due to low use.</i> • What are the total operating costs including property costs? <ul style="list-style-type: none"> - <i>savings identified are those that would be released.</i> - <i>based on site staff costs and net material transport costs.</i> • Why hasn't Wiltshire Council calculated the cost for each HRC based on population served? <ul style="list-style-type: none"> - <i>savings to be achieved would be staff and material transport costs.</i> |

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| | <p>- costs per tonne reflect the use of the site. - savings proposal sought to impact lowest number of residents using HRCs.</p> <p>Questions raised from the floor included:</p> <p>That charities shouldn't have to pay Wiltshire Council to use the HRCs <i>-Wiltshire was happy to work with charities on this matter and try and prevent textiles going into landfill.</i></p> <p>That the new permit rules were bad news for small tradesmen looking dump small quantities of building waste etc. Wiltshire Council should perhaps consider changing for this type of user. <i>-This type of waste is commercial waste, reputable tradesmen would dispose of this type of waste as part of the job and charge accordingly when quoting for work. HRCs are provided by Wiltshire Council to process household waste and not commercial waste.</i></p> <p>Concerns were raised by the organisers of Pewsey carnival that charges incurred cleaning up after carnival events was now impacting on the level of charity donations the carnival committee were now able to give to local causes. <i>-Tracy Carter advised that Wiltshire Council was happy to work with the carnival committee to try and resolve this issue.</i></p> <p>The Chairman thanked Tracy Carter for her presentation and attending the Area Board.</p> <p>Note: Tracy Carter's power point presentation is attached to these minutes.</p> |
| 8 | <p><u>Partner Updates</u></p> <p>The following Partner updates were given:</p> <p>Wiltshire Police – Sgt Mark Andrews The written report was noted.</p> <p>Dorset and Wiltshire Fire & Rescue Service – Tom Brolan</p> <ul style="list-style-type: none"> • Currently working with the Ambulance Service, with Fire & Rescue staff taking on first responder roles. • Currently running “Safe Drive” roadshows for local schools – a hard hitting speed, drink and drugs related presentation. • Would be holding a recruitment evening at Pewsey Fire Station on |

Monday 14 November.

Health Watch Wiltshire
The written report was noted.

Wiltshire Clinical Commissioning Group
The written report was noted.

Partnership for Older People in the Pewsey Area (POPP)
The written report was noted. The Community Engagement Manager advised that Rodney Searles had unfortunately had to step down from the role of Pewsey Older Peoples Champion. Nominations for this post were now sought.

Pewsey Community Area Partnership (PCAP) – Dawn Wilson

- That the BMX track was finally completed, thanks to all concerned.
- That the Pewsey Memory Café continues to grow.
- Spice Time Credits – looking to form a local time credits process for local young people.
- Pewsey Vale Tourism – continuing to do lots of good work.

Burbage Parish Council
The written report was noted.

Pewsey Parish Council – Terry Eyles

- Could parishes have more information on the new Parish Steward scheme – It was agreed that the Community Engagement Manager would get the relevant information distributed to the parishes.

North Newton Parish Council
The written report was noted.

Rushall Parish Council
The written report was noted.

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| | <p>Woodborough Parish Council The written report was noted.</p> <p>Army Rebasing The written report was noted.</p> <p>The Chairman thanked everybody for their updates.</p> |
| 9 | <p><u>Community Area Grants</u></p> <p>The Councillors were asked to consider one application seeking 20016/17 Community Area Grant Funding:</p> <p>Decision Pewsey PCC awarded £1,558.50 for chairs for Pewsey events.</p> <p>Reason <i>This application meets the grants criteria and has been classified as a capital project.</i></p> |
| 10 | <p><u>Update on The Vale Health and Wellbeing Centre</u></p> <p>The Community Engagement Manager advised that the process continues to remain on track, with six companies invited to tender. The contractor will be appointed in March 2017 and on-site in April 2017.</p> <p>The Chairman thanked Ros Griffiths.</p> |
| 11 | <p><u>Community Transport Group - update</u></p> <p>The Chairman outlined the Pewsey CATG notes dated 12 October 2016.</p> <p>Decision Issue 3354 - Easton Royal The Street. 20mph speed limit. All work complete. Final contribution agreed at £200 - Issue to be closed</p> <p>Decision Issue 2874 - Great Bedwyn Bridges - High Friction Surfacing re-laid. All work has now been Completed. Issue to be closed</p> <p>Decision Issue 4684 - Great Bedwyn – request for Children warning signs at Brook Street Highways do not support the request for additional warning signs within the 20mph limit. Following some discussion it was agreed that this Issue should be</p> |

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| | <p>closed and a new Issue raised by the parish council detailing precisely what is required, that is 'lets all start again.' Issue to be closed</p> <p>Decision Issue 4697 - Burbage – request for Speed Reduction Measures and overtaking ban at entrance Goldenlands Farm. Highways report that the bank to the south of the access road is in private ownership. To the right of the access the highway extends beyond the carriageway to the hedgeline. Overtaking along the route is covered by a double white line system. Update from Highways. A site visit confirms that vision at exit not good but land owner can improve by cutting vegetation and lowering the bank. Issue to be closed.</p> <p>Decision Issue 4725 - Great Bedwyn – condition of verges on Crofton Road. Maintenance matter – not for CATG. Issue to be closed.</p> <p>Decision Issue 4885 - Rushall – request for speed reduction gates. Issue to be added to the Priority List. Highways to price for next meeting. Parish Council confirm that they will contribute. That this issue is be added to the Priority Schemes list. Highways to action.</p> <p>Decision That the Area Board notes the report.</p> <p>Date of Next Meeting: 25 January 2017- Pewsey Parish Council Office – 2pm.</p> |
| 12 | <p><u>Any Other Business</u></p> <p>There was none.</p> |
| 13 | <p><u>Close</u></p> <p>The next meeting of the Pewsey Area Board is scheduled for Monday 9 January 2017, 7pm at Burbage Village Hall.</p> <p>The Chairman thanked everyone for attending.</p> |
| <p style="text-align: center;"><u>Tracy Carter - power point</u></p> | |

Register now for Pewsey Our Community Matters conference



The '**Our Community Matters**' event is on Thursday 19th January 2017 at Bouverie Hall, Pewsey SN9 5ES. Doors open at 6.30pm and the event starts at 7.00pm. Refreshments will be available.

What has changed in the Pewsey Area over the last two years? A brand new report on the issues affecting our community will be presented and you will have a chance to shape how we respond. The Community Area Joint Strategic Assessment will cover local issues across health and wellbeing, community safety, the economy, transport, the environment, housing, older people, children and young people and culture. The assessment will allow us to see what has changed since 2014 and decide what needs to change over the next two years.

Are you shaping the future of our community? This evidence will help us decide how we can deliver local projects to address local challenges and we want to hear your views on how we can, together, make the Pewsey community area a better place to live in, work in and to visit.

Please come and join us. Our community really does matter and I do hope you can take part in this conversation.

Our Community Matters Pewsey – Don't Miss Out On Having Your Say!

Ros Griffiths

Community Engagement Manager

To reserve your place:

Email: Ros.Griffiths@wiltshire.gov.uk

Call: 01225 718372

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Pewsey Community Area 'Our Community Matters' Conference

**Thursday January 19th 7pm, Bouverie Hall,
Pewsey** (Refreshments from 6:30pm)

- **Vote on local priorities**
- **Hear about some of the great work that has been happening**
- **Find out the facts about our area**
- **Help direct where resources will go**
- **Get involved in local projects**

To book your free place contact Pewsey Community Engagement Manager

Ros.Griffiths@wiltshire.gov.uk

01225 718372

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Chairman's Announcements

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|---------------------------------|--|
| Subject: | The Rural Crime Partnership for Wiltshire and Swindon |
| Officer Contact Details: | PC 1945 MARC JACKSON or Secretary Joe Power joe.power@wiltshire.pnn.police.uk |

The Rural Crime Partnership for Wiltshire and Swindon (hereafter 'the Rural Crime Partnership') has been established by Wiltshire Police in consultation with the Police and Crime Commissioner (PCC) for Wiltshire and Swindon. The partnership aims to provide governance for, and oversee the delivery of the rural crime strategy. It provides coherence, direction and guidance to the delivery and apportionment of rural policing resources across the county in the context of the Community Policing Model.

The Rural Crime Partnership is chaired by the Head of Crime Prevention, Supt Phil Staynings of Wiltshire Police.

For the purposes of the Rural Crime Partnership, rural crime is defined as "crime that specifically targets and exploits agriculture, wildlife, the environment and heritage".

The government's own statistics identify 97% of Wiltshire's land area as being 'rural' in nature. Rural crime cost Wiltshire businesses and communities £800,000 in the last financial year. National Farmers Union data suggests that rural crime cost the South West region £6.1m in 2015, and year-on-year reporting indicates that this figure increases by 3% annually. Intelligence suggests that a majority of this crime – particularly rural burglaries, theft of agricultural machinery, livestock and metal theft – is Organised Crime.

The aim of the Rural Crime Partnership is to reduce the number of victims of rural crime; improve the confidence of rural communities in reporting crimes knowing that action will be taken; and to reduce offending and re-offending.

The partnership is made up of members from a number of organisations including the National Gamekeepers' Organisation, the National Farmers' Union, and the Country and Land Business Association.

Wiltshire Police encourage all of the rural communities to sign up for their free messaging system, Wiltshire and Swindon Community Messaging. . Community Messaging is a system where local officers and their press office send out local police and crime updates by email, text and voicemail. You can sign up for free by visiting www.wiltsmessaging.co.uk . Several recent policing operations have resulted in real successes across rural communities, and we intend to maintain these operations going forward.

You can help. Be aware of rural crime and what constitutes it. Report it – on 101 the non- emergency number, or 999 if there is a crime currently in progress. Subscribe to the Community Messaging system. Volunteer to work with Wiltshire Police in the rural crime area, or perhaps join the Rural Crime Team as a Special Constable.

Members of the Area Boards are cordially invited to the next meeting of the Rural Crime Partnership, and further details can be sourced through the Secretary – joe.power@wiltshire.pnn.police.uk or josephlukepower@gmail.com

Chairman's Announcements

Finally, the Rural Crime Partnership serves the County as a whole, and specific policing issues should continue to be addressed through your Community Coordinators in the first instance.



Patient Experience

When Care is Transferred

An
independent voice
for the
people of Wiltshire

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When care is transferred

Nationally, discharge from hospital is a frequent topic in the news, with concerns about people being discharged from hospital too soon, discharged without their individual needs and those of their unpaid carers being taken into account and delays when appropriate care in non -acute settings is unavailable. Local communities have concerns about discharges, and local Healthwatch organisations have examined what is happening in their areas¹.



The NHS England adult inpatient survey for 2015 identified fewer people reporting delays in being discharged compared to 2014, but that communication about possible medication side effects and signs of deterioration following discharge are areas where patient experience has deteriorated².

In 2015, Healthwatch England³ found that across the country there are five core reasons people feel their discharge did not work well for them:

1. People are experiencing delays and a lack of co-ordination between different services;
2. People are feeling left without the services and support they need after discharge;
3. People feel stigmatised and discriminated against and that they are not treated with appropriate respect because of their conditions and circumstances;
4. People feel they are not involved in decisions about their care or given the information they need;
5. People feel that their full range of needs is not considered.

¹ For example, Healthwatch Oxfordshire (2015) Improving discharges from hospital in Oxfordshire

² 2015 Adult Inpatient Survey Update, NHS England, July 2016

³ Safely home: What happens when people leave hospital and care settings? Healthwatch England Special Inquiry, July 2015

In Wiltshire, and across the country, there is an increasing emphasis on keeping people out of acute hospital if they can safely be cared for in a different setting, such as at home, a community hospital or in a nursing home. If people do need care in an acute hospital, this needs to be for as short a stay as possible, with follow up care then being provided closer to home. In Wiltshire, services to support this are being coordinated under the Wiltshire Better Care Plan⁴. The responsibility for a patient's care may be transferred backwards and forwards between different health care settings, including home, community and acute hospitals and nursing or residential homes, or other services as appropriate for the patient.

From local and national evidence, it is often at the point of discharge or when care is being transferred between services when people experience difficulties. Different health and social care services may have different systems, but need to work closely together to provide good, safe care for the patient as they move between them⁵. Patient experience of discharge is arguably a key metric for integration. Safe and timely discharge depends on various parts of the health and care system coordinating together - for example, medicines, equipment, transport and availability of suitable social care⁶.

We know that patients, unpaid carers and organisations involved in providing care in Wiltshire find discharge processes not to work as smoothly as they should. Healthwatch Wiltshire were asked to talk to local people to discover more about their experiences of discharge processes for themselves or the person that they care for.



⁴ More information about Wiltshire's Better Care Plan can be found at <https://www.yourcareyoursupportwiltshire.org.uk/health-and-social-care/better-care-plan.aspx>

⁵ Building bridges, breaking barriers: How care is integrated across health and social care and the impact on older people who use services, and their families and carers. Care Quality Commission, July 2016

⁶ NICE guidance on transition between inpatient hospital settings and community or care home settings for adults with social care needs <http://www.nice.org.uk/guidance/ng27>

What we did and who we spoke to

We heard from people whose care had been transferred between different services or settings, and from their unpaid carers.

We offered a range of ways of participating, through face to face or telephone interviews, paper or online questionnaires and discussions at community groups.



The participants who completed questionnaires or the online survey were self-selecting, which means they chose to take part. This may have been because they had a particularly good or bad experience that they wanted to share. As a result, the findings may not be representative of all Wiltshire peoples' experiences.

We tried to control for this by also going to talk to people at the point of service delivery, rather than relying only on people who chose to make contact with us. We visited the community hospital wards across the county, and care homes where intermediate care (rehabilitation) is provided. Based on our previous engagement experience, patients in acute hospitals are often too unwell to interview, so we didn't visit acute wards. We aimed to capture these patients' experiences through the wider questionnaire.

The line of questioning drew from other surveys of hospital discharge and the Wiltshire Council's research team, and used a mixture of quantitative (multiple choice answers) and qualitative (opportunity to give details) approaches. While we aimed to recruit as many participants as possible to gather a range of views, we recognise that there is value in each person's individual experiences. In line with our approach to investigating patient and carer experiences, we do not consider this to be research, more service evaluation⁷.

Up to the start of August 2016, 65 people completed questionnaires and 41 were interviewed in community hospitals or intermediate care locations, to make a total of 106 respondents. We also drew from the experiences of people who had contacted us about their discharge over the last year. The majority of the people we spoke to were people over the age of 65 (72% of those who took part).

We also spoke to professionals involved in the care and transfer of care of patients, including ward managers, therapists providing intermediate care, care home managers and staff from domiciliary care agencies. Through the Wiltshire Care Partnership, we heard from the managers of nursing and residential homes, who also shared their experiences and concerns.

⁷ More information on our approach to data collection and service evaluation can be found at <http://www.healthwatchwiltshire.co.uk/project/rationale-and-explanation-of-methods-used/>

What people told us

Planning for discharge

When we spoke to people in community hospitals and care homes, we asked about their experiences of discharge planning. We did not speak to people at the point of care in acute hospitals.

Feedback from people while they were receiving care

| | Community Hospitals (18 people) | Intermediate care Locations (23 people) |
|--|------------------------------------|--|
| felt that staff listened to them (yes or sometimes) | 94% | 100% |
| people 'very likely' or 'likely' to recommend their care | 100% | 81% |
| said someone had talked to them about arrangements for being discharged | 56% | 77% |
| knew where they were going when they were discharged | 50% | 66% |
| said they had been given an estimated date of discharge | 40% | 40% |
| had had the opportunity to ask questions about their discharge | 69% | 63% |
| had been told about other services or support organisations | 60% | 54% |
| were 'very satisfied' or 'satisfied' with the planning for their discharge | 100% | 77% |

Once people have been discharged, from any sort of care -

- 71% of people we spoke to said they were very satisfied or satisfied with their discharge, while 20% were dissatisfied or very dissatisfied.
- 80% of people we spoke to said they were very satisfied or satisfied with their care from all the different services involved in their care, 15% were dissatisfied or very dissatisfied.
- 77% of people we spoke to said they felt ready to be discharged when they left care (16% not sure, 6% did not feel ready).
- 66% of people said they were 'definitely' or 'to some extent' involved in decisions about their discharge, (24% 'not really' and 10% 'not at all') with 48% of people reported being involved in deciding what care or support to have at home.

- 71% of people said that their family were ‘definitely’ or ‘to some extent’ involved as much as the patient wanted them to be in decisions about their care
- 63% of people reported having enough information about their diagnosis when they were discharged, and 67% said they knew enough about their medication.
- After discharge, if people needed support, there were problems arranging care at home (24% of people who needed it), medication (14%) and equipment (14%).
- 26% of people said they had not understood what care and support they would get free and what they would have to pay for when they were discharged from care.
- Over a quarter of people arrived home or at their next care location in the evening. People discharged in the morning were all satisfied with the time they got home, while 31% of those who got home in the evening were unhappy with this.

For over two-thirds of people who responded, discharges are working well. Patients and families are informed about their diagnosis and medication, involved in decision making and are satisfied with their experience. This is consistent with national research, that many people are happy with and grateful for the services that are available and tend to report high levels of satisfaction on patient surveys⁸.

However, we also know that even when their care outcomes may not have been as good as hoped, people tend to respond positively on simple measures of patient satisfaction, and that it is important to look at areas where dissatisfaction is raised⁹. Sometimes reporting satisfaction may be used as a vote of support for the NHS when it is facing difficulties¹⁰.

We looked more deeply into the things that were raised as problems. While some of these issues may not be widespread, they have considerable impact on the people they affect. This impact is not just on their satisfaction with their care, but potentially on their recovery, future care usage and on unpaid carer burden. All of which have financial costs to the health and social care system as well as the impact on the patient and their unpaid carers.

“No-one wants or deserves to be one of the unhappy or badly-served minority, no commissioner can be content with even a low proportion of services failing to achieve their intended outcomes, and no professional can rest easy knowing that some patients’ care has fallen short of what is required.”

Jane Mordue, Interim Chair, Healthwatch England

⁸ For example, see Carr-Hill, R. (1992). The measurement of patient satisfaction. *Journal of Public Health Medicine*, 14 (3) 236-249

⁹ Sitzia, J & Wood, N (1997). Patient Satisfaction: A review of issues and concepts. *Social Science and Medicine*, 45 (12) 1829-1843

¹⁰ The Kings Fund (2015) British Social Attitudes survey 2014: conclusion. <http://www.kingsfund.org.uk/projects/public-satisfaction-nhs/bsa-survey-2014/conclusion>

Waiting for care

We heard from a number of people whose discharges were delayed because of a difficulty in arranging domiciliary care, whether this was provided through Wiltshire Council's Help to Live at Home service, Direct Payments or privately arranged. Sometimes the amount of notice that a person was given did not allow for a care provider to schedule domiciliary carers immediately on discharge.

Being discharged with dignity

We heard about people who had been discharged in their nightclothes or hospital gowns, despite having their own clothes with them.

Communication

We heard from a number of people who were using intermediate care beds that they had not been involved in deciding to go to the nursing homes where the beds were located, and some didn't know where the homes were or why they were being moved there. Staff at intermediate care locations also reported intermediate care residents being unclear about why they were there and what to expect. Other people had been offered a choice of care location following a hospital stay, but then sent to somewhere other than where they had chosen.

"Nothing was explained to me about what was happening next. All I was told was that I was going somewhere else and that was it"

Intermediate Care Bed User

Inclusion of family members in decision making

While many people thought their relatives were included in decisions, we heard from family members who were not given sufficient notice that their relative was coming home. This could be problematic when family members have other commitments, and when they may have concerns about the patient's home situation (such as "turned down" heating, or an empty fridge). Decisions agreed upon with patients and families were not always followed, and some family members reported receiving mixed messages about discharge plans, making it difficult to plan to be available.

"[We] were involved [in decision making] but what was agreed didn't happen"

Patient discharged from hospital

Transport home

People relying on transport services when leaving care (rather than unpaid carers) reported difficulties, such as not being able to book community transport as they didn't have enough notice.

Some patients relying on non-emergency patient transport encountered delays as the service was unable to be booked until medication and discharge paperwork were in place. This meant that it was short notice booking so they often encountered a long wait.

Transport services were sometimes given incorrect information about the equipment available at home.



Coordination of care following discharge

We heard from people who did not know who was responsible for their care after leaving a service. Trying to find someone who would take responsibility was a challenge, and people were passed between different services.

Sometimes it was unclear that it was the patient's responsibility to arrange follow up care, such as removal of stitches or staples after surgery.

"I talked to [PALS] about the problems with my discharge - they say that it was down to my surgery to send someone [to arrange help at home]. My surgery say the hospital should have arranged this - it seems no one wants to know about this."

Patient discharged from hospital

Discharge summaries

Patients may be issued with a copy of their discharge summary when they leave care. This can be confusing to patients and relatives, who may not be familiar with the medical terminology used. We heard concerns that this paperwork is not always correct, or that it may contain information that has not been communicated to the patient or their family. Patients were also concerned whether the information on the summary was used by their GP or if it was just filed away without being actioned.

“A letter I came away with said I had a previously undiagnosed psychosis”

Patient discharged from hospital



Staff concerns

Staff from intermediate care homes, community hospitals, and domiciliary care agencies shared their experiences of care transfers, and raised the following concerns.

- Patients being discharged before they are medically fit to leave acute hospital, often leading to readmission to acute hospital
- Patients being discharged/transferred late at night and/or without the right equipment and medication
- Patients being transferred to a setting where there may not be the most appropriate staffing skills, capacity and ability to meet the patient’s needs, and to offer care to other patients, e.g. patients with very limited rehabilitation potential being transferred to a service with lots of therapy availability, patients living with dementia transferred to a location which is unable to support their needs.
- Information not being passed between different services so staff have to repeat assessments and patients have to repeatedly retell their story.
- Confusion from staff about what care is available at the different care locations, e.g. whether intermediate care homes have doctors on site
- Processes constantly changing so staff have to relearn them and be sure they pass on correct information to patients and families.

Challenges

We recognise that we have only heard from a small proportion of the people who were discharged from care in Wiltshire over the past year or so. We do not claim that these findings are representative of everyone's experience, only those whose story we have heard.

In our previous engagement we have struggled to access people at the point of service delivery, being reliant on providers to identify relevant patients and to allow us access. This has not been so much of a challenge this time, as the community hospitals and intermediate care homes have been very helpful in providing us access to their users. However, the numbers of people it is possible to talk to on each visit can be limited, as we do not want to interfere with care. There are small numbers of intermediate care beds at each of the care homes, and not everyone eligible wants to take part.



How does this fit with the national picture?

Our findings are not dissimilar to those found nationally. The high levels of reported satisfaction with care are consistent with those found in the national Adult Inpatient Survey¹¹. They also reflect what we have previously found in our engagement with people about their care under the Better Care Plan¹² and on particular schemes within the Better Care Plan, such as HomeFirst (a particular way of discharging patients)¹³. There is a lot of high quality care in the county that people are happy with, but also delays causing concerns and frustrations, and insufficient communication is at the heart of many of the issues for patients and carers.

While we did not focus on the same target populations as the Healthwatch England inquiry, we heard similar concerns about involvement, inclusion of family members, and about delays and communication difficulties between different services. While these issues are only affecting a proportion of patients, services need to consider how to make sure that every patient has a good discharge or transfer of their care.

¹¹ 2015 Adult Inpatient Survey Update, NHS England, July 2016

¹² A summary of our engagement findings can be found at <http://www.healthwatchwiltshire.co.uk/wp-content/uploads/2016/07/Update-BCP-Engagement-July-to-Dec-2015.pdf>

¹³ Our findings about Homefirst can be found at <http://www.healthwatchwiltshire.co.uk/wp-content/uploads/2016/05/Homefirst-from-the-patient-and-carers-perspective.pdf>

What next?

Over the last two years we have listened to patients and their carers about experiences of being discharged from hospital or when care is transferred between different care settings. For most people, the system is working well and they are happy with their discharge or care transfer. However, people also told us about delays, poor communication, a lack of involvement of patients and their unpaid carers, and accessing social care at home after a stay in hospital. We have shared the feedback we have gathered with the health and care partnership for Wiltshire's Better Care Plan. The partnership brings together organisations to improve 'the system' and it has welcomed the information we have shared on behalf of patients and carers. Our next aim is to produce information about discharge or transfers of care for local people so they know what they should expect.

Thanks and acknowledgements

Healthwatch Wiltshire would like to thank everyone who took the time to share their experiences of how discharge planning or their discharge worked for them. Thanks go to the providers of health and care services who have enabled us to talk to patients at the point of service delivery. Salisbury District Hospital Foundation Trust kindly sent out questionnaires to a sample of patients discharged from their care, and we will be exploring this further with other trusts. The Wiltshire Care Partnership shared their unpublished report about their experiences of discharges to their member's care. Huge thanks go to the ever-willing Healthwatch Wiltshire volunteers who have assisted with talking to patients and carers about their experiences and the data entry.



Why not get involved?

Visit our website: www.healthwatchwiltshire.co.uk

Follow us on Twitter: @HWWilts

Email us: info@healthwatchwiltshire.co.uk

Phone us: 01225 434218

Write to us: 5 Hampton Park West, Melksham,
SN12 6LH

December 2016

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POPP – 10th November – Notes and Action points

Attendees: see bottom of document

1. Setting up a Dementia Action Alliance (see attached presentation)

Sheila Ashley from Alzheimer's Support gave a presentation on the DAA and how this is working in Devizes. The group then discussed how this could work on a local level in Pewsey and the following thoughts and questions were discussed:

- In the Pewsey community area, POPP, the Memory Café, Pewsey Vale Dementia Awareness group and Pewsey Area Board could become members of a DAA
- Spar Shop (North St) and Boots pharmacy have already registered interest in being part of a Pewsey DAA
- Ros (CEM) advised that she attended a recent meeting of PVDAG, there was support for setting up a DAA as it linked in with the Pewsey Safe Places scheme which had received a lot of support from local businesses. Details on Pewsey Safe Places can be found [here](#)
- Ros (CEM) queried who would monitor the DAA and Sheila advised a steering group may be needed
- Mary (Care Coordinator) questioned whether surgeries would be part of this as they all have someone with a social inclusion role – Sheila advised they do work with surgeries and will try and focus on these relationships
- Some POPP members offered to help support and monitor a Dementia Action Alliance in Pewsey and Sheila will contact these volunteers
- Could POPP focus on our three aims (Support for Carers, Transport and Information) and ensure these are dementia friendly?

The national [Dementia Action Alliance website](#) gives details on local initiatives. (DAAs have been set up in Melksham, Tidworth, Devizes, Royal Wootton Bassett and Calne)

Action:

-Sheila to feedback at the next meeting

-Ros to initiate the setting up of a steering group

-Anyone interested in sitting on a steering group or joining the Pewsey DAA to contact either Sheila or Ros

SheilaA@alzheimerswiltshire.org.uk

Ros.Griffiths@wiltshire.gov.uk

2. Community Transport (see attached leaflet)

Liam gave an update on the draft leaflet re Community Transport in the area, as recently distributed to all POPP members. It is hoped this will be printed and distributed in the New Year. A funding application will be made to Pewsey Area Board.

Not all information can be on the leaflet, but the publication does provide a website link to all timetables 'ConnectingWiltshire.co.uk' and Tel numbers for services e.g. specific LINK schemes. This information and criteria for specific schemes is also on the '[Pewsey Community Matters](#)' website.

Liam asked for feedback on:

Leaflet content and design – comments as below:

- Leaflet is informative and a good size
- Make font bigger and use clearer font– reduce borders to give more space
- Provide more web links
- Add ‘for those with medical need under NEPT ...’ expand a bit
- Information phone line to be added as well as booking line
- Delete Map and replace it with the following text: *“Provides a service for prebooked passengers from Pewsey and Upavon to the Collingbournes, Everleigh, Tidworth & Ludgershall”.*
- PHAB number is incorrect, check with all providers that info is up to date
- Can you book on-line through ConnectingWiltshire.co.uk?
- Can we fit in additional services provided by LINK e.g. Bedwyn? If not, add some text to say some LINK schemes offer additional services such as...and add tel for further info
- Include an accurate ‘as at’ date?
- Eligibility criteria and referral info for schemes – link to website and/or tel number
- Combine bus – wheelchair friendly (1 person can be considered in wheelchair)
Can a picture of the Combine bus be added?

Ideas for distribution and how we can promote volunteering opportunities

- The Messenger – is an insert possible?
- POPP mailing list
- Pewsey directory /Dentons
- Get a quote from local companies to deliver
- Pewsey Advertiser
- M.A.D
- Wiltshire Farm Foods
- Fire Service
- NPT
- Churches
- Library
- CAB
- Parish newsletters/school newsletters
- PO/shops/surgeries/sheltered housing/day clubs/W.I
- Websites: villages/OCM/PNB FB / Age UK
- Social Media

Liam also shared a video to promote volunteering for LINK:

<https://vimeo.com/187657175/6764c5f912>

Action:

- Liam to re-draft leaflet taking into account feedback from meeting
- Ros to present funding application on behalf of POPP to Pewsey Area Board members briefing Dec 2016
- Ros to update OCM Community Transport Section with eligibility criteria for schemes, referral info, website links and additional services provided by individual link schemes
- Ros/Helen to finalise distribution methods and enquire about inserts into the Messenger

3. Promoting Carer Support in the Pewsey area

Vince Danaher advised Carer Support have some lottery funding to engage carers in Wiltshire. Pewsey is the least engaged Community Area Board in Wiltshire and they would like to reach and support the 1,010 carers in Pewsey that are not registered.

Pewsey will act as 'template' – looking at what is in the area and what is needed.

An OOH service could be considered.

Sara Hughes from the Pewsey Social Awareness group advised they are looking at what is happening in each village. Helen Barbrook (AUKW) suggested this information could feed into the 'Your Care, Your Support' website. Ros highlighted that a lot of local information was captured during the community asset mapping exercise at the first POPP meeting in March facilitated by Healthwatch. See here for details: <http://bit.ly/2gbJoBL>

Vince ran through the services and support they provide (**see website for more info <http://carersinwiltshire.co.uk>**) and outlined the accredited scheme they run with GPs in the area that most have signed up to. GPs can signpost to CS and also refer people to Carers Clinics.

Ideas discussed at the group were as follows:

-There are barriers to engaging people: the term 'carer' may not be something a partner or son/daughter identify with; people are very busy and need to see an instant benefit to getting in touch; many of the services are a long way to travel to.

Could Carer Support oversee a sitting service to allow carers to take a break? This would be of real value to busy carers and could help CS engage more fully in the area

Could Carer Support have more of a local presence e.g. a hub an hour or two a week at the library (private room), community café, or G.P surgery?

Action:

Vince will come to the next meeting and feedback on progress

4. Information on 'Our Community Matters' event, 19th Jan '17 – briefing note attached

This event will enable the community to identify priorities and actions for the next 2-3 years on a range of themes including Economy, Housing, Community Safety and Health and Wellbeing. A report on Pewsey (setting out data from a number of agencies in Wiltshire – Police, Fire, Health, LEP, etc.) will be published in January. The last event was held in 2014. Invites will be sent to subscribers of 'Pewsey Community Matters' six weeks before the event. Subscribe to OCM [here](#). There will be a table for people to discuss priorities for older people,

so POPP must be represented. The outcome of the discussion will inform the future work programme of POPP.

5. Older Persons Champion – poster attached

Rodney Searles has had to stand down. Ros handed a poster round appealing for a new OPC to represent the views of older people at a local and county level– please distribute! This could operate as a parish network of OPC's as is being piloted in the South of the County. Expenses will be covered and a full induction provided. Please contact Ros if you are interested in this role.

6. Older People's event in Pewsey

POPP agreed an event next year would be great to aim towards.

What the event could look like: Focus on services and activities in the area – make it fun and focus on keeping well, motivated, active and informed.

Timings: Avoid May (elections) and run when weather good and eves light. Jerry suggested we could tie in with a high tea for older people during the carnival season but we may want to run the event earlier? A database of their members could be used to share information on an event.

Funding: should be minimal – AUKW and Ros (CEM) happy to put in the time but it was agreed a local steering group would be the most effective way forward to get local input on shaping the agenda.

Ideas:

- Promote Carer Support / Dementia Awareness
 - Promote POPP
 - Promote partner agencies and Vol orgs (Wiltshire Council /Police / Fire / Alzheimer's Support / Age UK / Prospect / St John's Ambulance etc.)
 - Promote schemes (Warm and Safe / Wise up to Scams / Defibrillators / Safe Places)
 - Solomon Theatre Play - a musical theatre performance aimed at older groups to raise awareness of scams and distraction burglaries approx £600
 - Choir - There are 3 in Pewsey
 - Fun element - dance/Bake Off/afternoon tea
 - Link up with Burbage and Alton Barnes Good Companions – personal invites?
- Include community groups – a chance to promote activities and get new members (WI / U3A / Leisure classes etc.)

Action:

- Ros to set up a steering group and promote event – ask for support and ideas
- Anyone interested in helping with this project contact Ros.Griffiths@wiltshire.gov.uk

7. Sharing News and initiatives

Abi from Wiltshire CIL told the group about the Wiltshire #MakeSomeoneWelcome scheme. Wiltshire CIL help identify disabled and older people in Wiltshire's many small communities and encourage them to become active members of their local groups. Abi is happy to talk about this at the next meeting.

Nell from www.HomeInstead.co.uk advised she has recently set up in Pewsey and will offer home care (including personal care, home help and befriending).

8. Next Meeting

-Date TBC in Feb/March.

Agenda items to date:

- Updates on Dementia Action Alliance, Community Transport and Carer Support
- Make Someone Welcome – Wiltshire CIL
- Older Persons event in Pewsey
- How can we promote POPP?

Attendees: see over

| Surname | First name | Organisation | Role |
|----------------|-------------------|---|--|
| Ashley | Sheila | Alzheimer Support | Dementia Awareness project worker |
| Barbrook | Helen | Age UK Wiltshire | Befriending coordinator |
| Bharucha | Dr Hoshang | The Bedwyns LINK scheme | Chairman |
| Capel | Joy | Healthwatch Wiltshire | Volunteer |
| Chandler | Belinda | Arts Together | Well Being and Support Worker, Pewsey, Marlborough, Devizes groups |
| Coggins | Gillian | Marden Parish Clerk | Marden Parish Clerk |
| Danaher | Vince | Carers Support Wiltshire | |
| Dark | Pauline | Rep local church and Wilts Users network | Rep local church and Wilts Users network |
| Griffiths | Ros | Wiltshire County Council | Community Engagement Manager |
| Haskell | Curly | Pewsey Parish Council | Chairman |
| Hollinsworth | Hilary | Pewsey Social Awareness Group | (represent Anglican and Methodist churches) |
| Hogg | Ann | South Pewsey Parish Council | |
| Hughes | Sarah | Pewsey Social Awareness Group | (represent Anglican and Methodist churches) |
| Kunkler | Cllr | Cllr | |
| Lawrance | Abbie - Jo | Wiltshire Centre for Independent Living | |
| Light | Nell | HomeInstead | |
| Mortimer | Ken | The Bedwyns LINK scheme | |
| Richards | Mike | Devizes and District PHAB Community transport | Transport Coordinator |
| Soellner | Mary | Care Coodinator, Gt Bedwyn | Care Coodinator, Gt Bedwyn |
| Sullivan | Sue | Age UK Wilts | Admin - BF team |
| Tatton-Bennett | Liam | Community transport | Community Transport Manager |

Pewsey Area Board

October 2016

1. East Community Policing Team

Sector Head: Inspector Nick Mawson

Sector Deputy: Sergeant Mark Andrews

Community Coordinator: PC Teresa Herbert

Pewsey PCSO: PCSO Jonathan Mills

The Community Policing Team (CPT) model commenced in this area on 17 October 2016 and was followed by Swindon on 7 November 2016.

This followed a successful trial of the new model in Trowbridge, Warminster, Bradford on Avon, Westbury, Tisbury and Mere.

CPT combines Neighbourhood Policing, Response teams and Local Crime Investigators so there is a “one team” approach to community policing. It means there is a bigger team of officers and police staff available to attend incidents and improves communication between teams and departments. It gives the public a better service because issues can potentially be resolved at the first point of contact (101 and 999 call-takers) and provides them with a named officer/police staff member who they will be able to keep in touch with during the investigation. It also encourages officers and staff to take more “ownership” of cases.

There are seven Community Policing Teams: Swindon North, Swindon West, Swindon South, Wiltshire North, Wiltshire West, Wiltshire East and Wiltshire South. Pewsey comes under Wiltshire East area.

Each Community Policing Team will be overseen by a Superintendent and will have an Inspector and a Deputy. The team will be made up of a mix of police officers, community co-ordinators, PCSOs, civilian local crime investigators and Specials.

We have been engaging with the public since commencing this new Policing Model and we welcome any feedback. Please speak to your local officers to find out more about how Community Policing is affecting your local area. You can also find out

more, including videos and infographics explaining the new model, on our website <http://www.wiltshire.police.uk/information/community-policing-pilot>

Our free Community Messaging service will also help keep you updated about policing and crime in your local area <https://www.wiltsmessaging.co.uk/>

2. NPTs - Current Priorities & Consultation Opportunities:

Burglaries

The main priority for the Pewsey area is to focus on dwelling and non-dwelling burglaries, specifically in Pewsey, Burbage & Great Bedwyn. In response to the recent rise in the number of burglaries, we have increased targeted patrols and have also been working with a crime prevention officer to put target hardening measures in place at our most vulnerable locations. In the two months since the last Area Board there have been six burglaries/attempted burglaries in this area; three have been to sheds in Great Bedwyn, one to a garage in North Newton although nothing was stolen from there, one to a shed in West Grafton where two mowers were stolen, and a dwelling burglary in Pewsey where the home owner confronted the burglars and received a minor injury as a result. There are significant forensic opportunities to identify the suspects in this investigation as the vehicle that was used has been recovered.

In relation to the three shed breaks in and around Great Bedwyn, there is no particular pattern to the timings. Padlocks have been damaged to gain entry. Nothing was taken from one break and power tools were taken from the other two. Two of these occurred in late November and one in mid December.

We have recorded 89 separate patrols in the last two months against this priority. We are conducting intelligence led investigations into known criminals that have targeted this area previously and work is ongoing with other agency to manage these persons to prevent them committing more crime.

The number of burglary offences remain at a level lower than when the priority was initially raised and this is likely to be as a result of the increased Police visibility. Dwelling burglaries are a current priority for the Force, although Wiltshire East CPT area, which covers Pewsey, are not seeing the levels of crime that other areas are.

Please revisit your security features on your property, such as chains and locks, CCTV, and lighting. Also consider:

- **Security marking items**
- **Recording Serial numbers**
- **Photographing items**
- **Locking away and securing valuable items when not in use**
- **Having secured access point into yards/premises.**
- **Checking outbuildings on a daily basis**

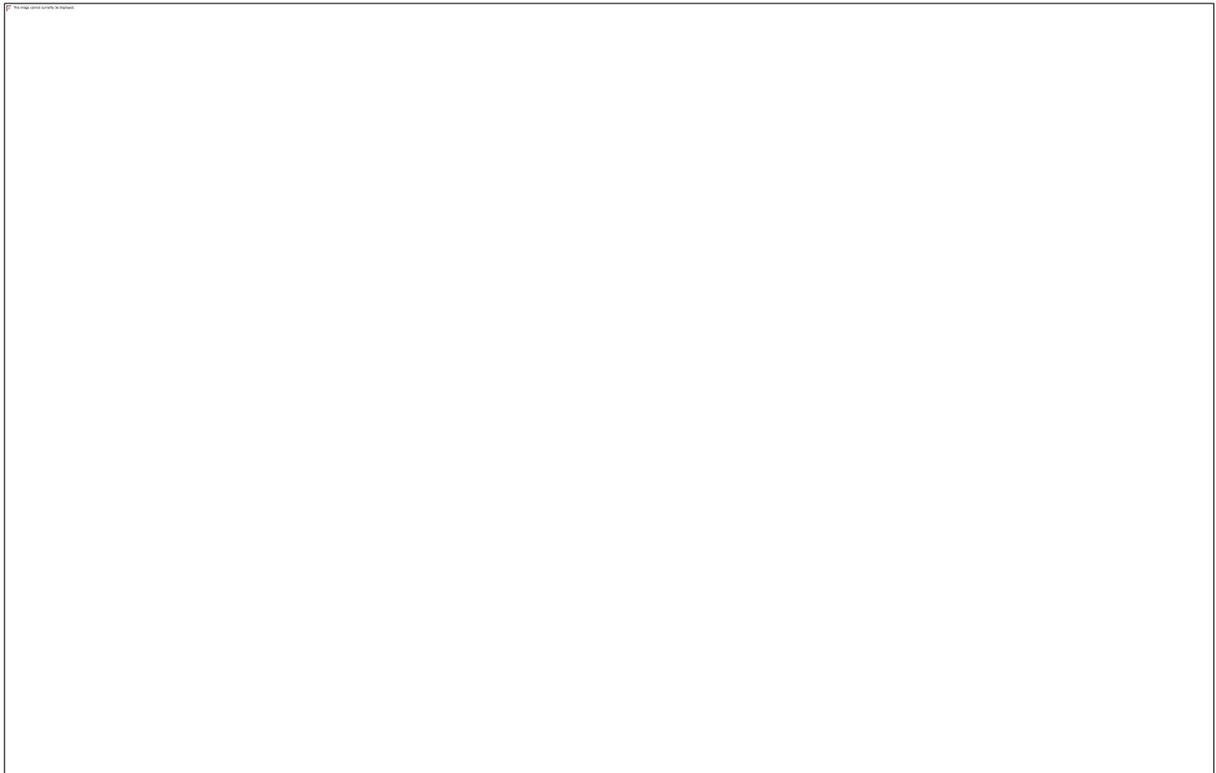
Hare Coursing

The Second priority is for Hare Coursing. On 26 November 2016, five males were arrested for Hare Coursing in the Upavon area. All five have been bailed for further enquiries. We recorded 42 extra patrols in the last month alone. We have recently conducted a social media campaign to raise the awareness of this crime area which created significant online debate. Hare Coursing remains popular with a small proportion of the population and we will continue to target these criminals.

Speed enforcement

We continue to allocate resources on those locations that are most vulnerable to excessive speeding. Together with our special constabulary colleagues, we will continue to focus on this priority. There is an operation running just prior to Christmas to combat speeding in the area.

3. Wiltshire Police Control strategy



Cybercrime

There have been no reported instances of cybercrime since the last meeting.

Domestic Abuse

Pewsey NPT continue to be involved in pro-active engagement with a recently released prisoner for violent domestic abuse offences.

High Risk Victims

Since the last Area Board meeting I am pleased to say that we have had no reports of Rogue Trader type offences on elderly victims which I had mentioned in the last report.

Similarly, I am pleased to say that Pewsey CPT have had no recent reports of scam phone calls, particularly targeting vulnerable and elderly people. Nationally however, this remains an issue and is regularly reported on in the National news. Callers are stating they are police officers, and have a person detained who is in possession of bank and credit cards in their name. These callers then proceed to ask for details of their bank accounts and PIN numbers. They can be very convincing. The scammers will use any means to sounds plausible and stating that they are Police Officers is an obvious way to do this. You should NEVER give your passwords or PIN number to ANYONE on the phone. Please share this information with friends, relatives and relevant people to reduce their risk of becoming victims of these crimes. Advice and guidance can be found at <http://www.actionfraud.police.uk>

High Risk Offenders

The NPT continue to work closely with the Public Protection Department to identify persistent or dangerous offenders, to engage with them and to take positive action where required.

Other local issues

Whilst predominantly a seasonal issue more prevelant in the warmer and lighter months, this area has seen a number of vehicles broken into at beauty spots. Again, intelligence work is ongoing to attempt to identify local offenders. Further work is being undertaken to improve signage and to highlight the possibility of offences being comiitted when parked in these locations.

Nick Mawson
Sector Inspector,
Wiltshire East CPT

Update for Pewsey Area Board

| | |
|-----------------------------------|-------------------------------------|
| Update from | Woodborough Parish Council |
| Date of Area Board Meeting | Monday 9 th January 2016 |
| | |

Headlines/Key Issues

- 20 mph Project. The village is waiting with baited breath to discover the proposed timescale for implementing this scheme. It is assumed that confirmed dates will be given at the next CATG meeting on the 25th of January 2017, and that the scheme will be completed by the end of 2017.
-
- Neighbourhood Development Order. Regrettably the current NDO project has been terminated due to problems with the landowner/developer, and a lack of acceptance of the concept by the community. Discussions are now being held regarding starting a Neighbourhood Development Plan – NDP.
-
- Village Green. The village is delighted that the small piece of green land at the centre of the village (Bondfields) has been formally re-categorised as a village green by Wiltshire Council. In the face of significant opposition by the owners (Aster) the Eastern Area Planning Committee agreed unanimously to the re-categorisation after impassioned speeches by Cllr Oatway and two villagers (one of whom was only eleven years old!). To celebrate, a carol service around a beautifully lit Christmas tree (donated by Woodborough Garden Centre) was held.
-
- Speed Indicating Device (SID). Woodborough has joined up with six other villages to form an operating group. Although the SID itself now requires some refurbishment by the manufacturer the omens look pretty good for its future use.

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Update for Pewsey Area Board

| | |
|-----------------------------------|-------------------------------------|
| Update from | Wilcot and Huish with Oare |
| Date of Area Board Meeting | Monday 9 th January 2016 |
| | |

Headlines/Key Issues

- We were successful with an application for a resilient communities grant from SSE to support a community defibrillator, portable generator and other severe weather equipment for a rest centre.
-
- Canal forum took place at Stanton St Bernard on Nov 23rd. The next Forum will take place in early spring.
-
- Oare School has again raised concerns over the junction of the A345 and Huish turn in Oare. The PC is working with CATG to install Village gates to the south of Oare and was the first village to have the SID now that a collection of Parishes have taken this on with thanks to Cllr Colin Gale of Rushall for his work on this.
-
- Further to the above, the PC is investigating working with the landowner to improve a footpath so that Oare Church can be reached on foot without the children walking down the main A345 where there is no footway.

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Update for Pewsey Area Board

| | |
|-----------------------------------|--|
| Update from | Charlton St Peter & Wilsford Parish Council |
| Date of Area Board Meeting | Monday 9 th January 2016 |
| | |

Headlines/Key Issues

- Wilsford has not had a full visit yet this winter by a Parish Steward to deal with Wiltshire Council's statutory duties, ie clearing gullies, grips and culverts

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Army Basing Briefing Note for Town and Parish Councils - Updated June 2016

Purpose:

To advise Town and Parish Councils to be affected by the British Army Basing programme of further progress on the MOD's Army Basing plans.

Background:

The Army Basing Review¹ announced by the Secretary of State for Defence on 5 March 2013, takes its lead from the new Army 2020 Plan outlined in July 2012². It comprises two key elements:

1. Reaction Forces – at readiness, capable of war-fighting
2. Adaptable Forces – capable of persistent engagement at home and overseas

In addition, Force Troops Brigades will provide a range of capabilities (engineer, artillery and medical support) from a centralised pool of resources to support the above, as well as a coordination and control function for key tasks, e.g. overseas capacity building. The Basing Plan, which commenced implementation in 2014, relocates a number of army units throughout the UK as well as relocating all units from Germany by 2020. On completion of the programme the Regular Army will consist of 82,000 personnel.

Army Basing In Wiltshire:

Following the Army Basing Review, undertaken by the Ministry of Defence (MOD) and released in March 2013, the MOD has announced that the Reaction Force Brigade Headquarters will be centred on the *Salisbury Plain Training Area*, with three Armoured Infantry Brigades. The Salisbury Plain Training Area is the only place in the country where the Army can carry out complex and demanding training exercises. It is envisaged, however, that there will only be a marginal increase in training activity on the Salisbury Plain due to the training area's finite capacity and the MOD's undertaking not to compromise the environmental sustainability of habitats and archaeology. As the Reaction Forces are at "Very High Readiness", they will comprise predominantly of Regular Forces.

An additional 4,000 military personnel plus their families will be relocated to Tidworth, Ludgershall (Perham Down), Bulford, Upavon and Larkhill. They will relocate between 2014 and 2019, the bulk of which will enable the withdrawal of units from Germany. The relocation represents a real opportunity for the county's economy, and Wiltshire Council continues to work in partnership with the MOD to ensure the benefits are realised for Wiltshire's communities.

The Government committed in excess of £1.8 billion to the new Army Basing Plan, of which £1.2 billion will be spent on new service accommodation with the remainder spent on technical infrastructure. Of this budget, in excess of £1 billion will be spent at the Salisbury Plain Training Area (SPTA).

The key deliverables of the Army Basing Programme in the SPTA are:

- extensive new build for single living accommodation (SLA)
- conversion of existing SLA blocks
- additional messing facilities
- extensive new build and some conversion of existing technical accommodation, including workshops, garages, armouries, stores and offices; and

¹ Ministry of Defence. Regular Army Basing Plan. 2013. Available at <http://bit.ly/18YKhrh>

² British Army. Transforming the British Army. 2012. Available at <http://bit.ly/12QK1Dd>

- up to 1,000 new houses for service family accommodation (SFA)

Detail of Planned Changes - Chronologically:

The following British Regular Army Unit transfers are planned. Dates are generally “not before”. **Reduction of personnel from Salisbury Plain Area in red bold italics**. Local moves in blue (not in bold) text.

| | | |
|------|--|---|
| 2014 | BULFORD BULFORD LARKHILL | 1 unit transfers from Catterick (1 Mercian) 1 unit transfer to Woolwich (1 Royal Anglian) 1 unit transfers from Thorney Island (47 RA) |
| 2015 | BULFORD BULFORD LARKHILL TIDWORTH UPAVON | 1 unit transfers from Catterick (1 Mercian) 1 unit transfers to Aldershot (4 Rifles) 1 unit transfers to Newbury (Military Stabilisation Group) Additional nos. from Honington (consolidation of Royal Tank Reg) and Upavon (consolidation of HQ 1 Royal Artillery Bde) Loses nos. to Tidworth (HQ 1 Artillery Bde) 1 unit transfers to Minley - Aldershot (HQ Eng Bde) |
| 2016 | BULFORD TIDWORTH BULFORD | 1 unit transfers to Hermitage (Land Intelligence Fusion Centre) 1 unit transfers to Cottesmore (5 Arm'd CS REME) 1 unit transfers from Germany (5 Btln Rifles) |
| 2019 | BULFORD LARKHILL PERHAM DOWN TIDWORTH TIDWORTH | 2 units transfer from Paderborn & Sennelager (1 Btln PWRR & HQ 20 Arm'd Inf Bde) 2 units transfer from Tidworth (1 RHA and 19 RA) and 1 from Gutersloh (26 Reg RA) 1 unit transfers from Germany (26 Reg RA) 1 unit transfers from Germany (35 Eng Reg) 2 units transfer to Larkhill (see above) 4 units transfer from Germany / Catterick (Queens Ryl Hussars / 1 and 5 Med Reg / 3 Arm'd CS REME) |

NB: There are no Regular Army Rebasing changes affecting Warminster, Knook Camp or Netheravon.

In summary - Bulford gains 1 unit (net). Larkhill gains 4 units (net), but as 2 units transfer from Tidworth, which is within 11 miles, there may be fewer changes needed in terms of housing, secondary school locations, medical facilities etc. Tidworth gains 1 unit (net), plus additional numbers arrive from Upavon and Honington. Perham Down gains 1 unit (net). Following further refinement of Upavon units, it will see a slight increase in personnel, but no new SFA is required. A more comprehensive position of relocations affecting the Salisbury Plain area by location is enclosed in Appendix 1.

Implication for Wiltshire Communities:

Additional facilities and services (such as schools, housing, leisure facilities, health, emergency and social services) will need to be provided to meet this relocation. Accordingly Wiltshire Council and the Ministry of Defence (MOD) have been working together as MOD plans are formulated to enable a smooth transition of the additional military personnel and their families. The Defence Infrastructure Organisation (DIO) is the authority within the MOD responsible for all estate development, and management matter.

Key to this approach is engaging council partners and local stakeholders. This is essential to enable the council to respond to the increased demand for facilities and services, as well as

realising the benefits of additional jobs, skills and sites that will be available to aid economic growth in the wider community. The council must continue to ensure good communication is maintained between its partners, and this briefing note describes how plans are progressing by informing town and parish councils of developments to date. A log of stakeholder consultation conducted or facilitated by Wiltshire Council can be found at Appendix 2.

MOD Latest Proposals:

The MOD has revised (November 2015) the net change in its troop levels in the SPTA to:

Table 1 - ADDITIONAL (NET) ARMED FORCES PERSONNEL and SFA by LOCATION

| Location | Service Personnel | | Service Family Accommodation (SFA) Units to be provided |
|---------------------------|-------------------|---------------|---|
| | Increase | New Totals | |
| Larkhill | 1,995 | 3,472 | 444 |
| Bulford | 637 | 3,187 | 227 |
| Tidworth | 486 | 5,354 | 100 <i>Note 1</i> |
| Perham Down (Ludgershall) | 637 | 1,872 | 246 <i>Note 2</i> |
| Upavon | 204 | 567 | 0 |
| Salisbury Plain | 3,959 | 14,452 | 1,017 |

Note 1: The 100 SFA at Tidworth will be procured from the open market to ensure sufficient SFA are available for the early relocations under the Army Basing Programme.

Note 2: MOD is demolishing and re-providing 36 SFA units within the perimeter fence at Bulford. Accordingly it will be providing a net additional 191 SFA units.

Note 3: DIO is also looking to free up an additional 200 local SFA units across the above four settlements, by shortening the turn-around time between the change of occupants. Accordingly the Army Basing Programme requires some 1.200 additional SFA units.

Table 2 - NET ADDITIONAL POPULATION and PLANNED ACCOMMODATION by LOCATION

| Location | SLA Pop | SFA Population | | | Total |
|---------------------------|--------------|----------------|--------------|--------------|--------------|
| | | Military | Spouses | Children | |
| Larkhill | 1,297 | 698 | 698 | 908 | 3,601 |
| Bulford | 414 | 223 | 223 | 290 | 1,150 |
| Tidworth | 317 | 169 | 169 | 219 | 873 |
| Perham Down (Ludgershall) | 414 | 223 | 223 | 290 | 1,150 |
| Upavon | 126 | 78 | 78 | 102 | 384 |
| Total | 2,568 | 1,391 | 1,391 | 1,809 | 7,159 |

(Source: MOD revision to Masterplan issued 27 Nov 2015)

Assumptions:

- 65% of the Service Personnel will be single, and therefore allocated SLA
- 35% of the Service Personnel will be married, and therefore allocated SFA
- Some military personnel (and their families) relocating to Wiltshire as part of the programme, will be accommodated in SFA NOT provided by the Army Basing Programme. In all some 1,400 SFA will be occupied.
- Each household will accommodate an average of 1.3 children
- It is unlikely that units will reach or maintain 100% level of manning and could in some circumstances be exceeded; dependant on Training; Operations; Welfare and Recruitment.

Table 3 – REGULAR ARMY PERSONNEL THROUGHOUT WILTSHIRE by 2020

The Army Basing Team has collated details of identified Units/force elements at a number of Wiltshire locations based on Army 2020 liabilities. However, each location will also host a number of smaller lodger units or detached units and they may be subject to location change dependant on availability of real estate, or Operation/exercises activities. Some location also provide training which would have short term impacts on location military population numbers. The table below excludes RN and RAF personnel, who are located at predominantly at Corsham, Lyneham, Porton Down, Boscombe Down and Winterbourne Gunner. Their numbers vary due to national postings but are thought to total c. 1,000.

| Wiltshire Location (Major Locations) | Total A2020 |
|---|--------------------|
| Bulford | 3,187 |
| Larkhill | 3,472 |
| Tidworth & Perham Down | 7,226 |
| Upavon | 567 |
| Warminster & Westdown | 1,230 |
| Hullavington | 1,115 |
| Lyneham | 209 |
| Colerne | 519 |
| Corsham | 385 |
| Total | 17,910 |

Evolution of Planning:

The DIO produced its Masterplan for redeveloping the Salisbury Plain Training Area. Together with supporting environmental reports and a Statement of Community Involvement (SoCI), which listed all comments from those who have been consulted since December 2013, and explained how these comments have been addressed. It was referred to Wiltshire Council's Strategic Planning Committee (SPC) on 30 July 2014. Following further clarification on three environmental

principles sought by the SPC, the Masterplan was finalised, as was noted by the SPC on 22 October 2014. The finalised Masterplan is regarded as an important and critical background document informing the assessment of the expected planning applications. The Masterplan was referenced within each of those planning applications and define the wider context and assess the cumulative impacts and thereby demonstrating, in the broadest terms, how and where development can, and cannot, take place. It follows that the Masterplan was a material consideration in the determination of those planning applications, providing contextual understanding and consistency for decision-making. This did not provide the MOD with permission to proceed with its development plans, as this could not go ahead until full planning permission has been obtained through the normal statutory processes.

DIO presented their initial SFA layouts at Larkhill, Ludgershall and Bulford to local town and parish councils in January 2015. And these were publically consulted for four weeks (ending on 20 February 2015).

Planning applications for SFA and camp redevelopment were submitted in mid-2015. The SFA applications were considered at a Strategic Planning Committee on 13th April 2016. These were “hybrid” applications in that they seek full permission for approximately 100 units at each housing site with outlie permission for the balance. Applications for the new development at the camps will be dealt with under delegated powers. A full list of applications submitted to date is detailed at Appendix 3.

The SPC resolved to grant planning permission, subject to c agreement of a Section 106 Agreement under the Town & Country Planning Act 2004, as amended, and to the discharge of conditions and resolution of reserved matters pertaining the outline planning permission. On 19th July 2016, the Section 106 Agreement was completed which enabled the planning permission for the 917 SFA units to be granted on 26 July 2016.

Community Infrastructure:

Like any other developer the MOD is required to make appropriate provision for wider infrastructure to ensure its SFA proposal are sustainable. The specific details of the community infrastructure to be provided are set out in the Section 106 agreement. This details all the facilities agreed with Wiltshire Council as local planning authority, and the funding mechanism for their delivery.

In summary the contributions from MOD include

- Schools
 - Primary
 - Funds to relocate and extend to a new two form entry (2FE) school at Larkhill (relocating St Michael’s school, currently at Figheldean)
 - A new 1FE school at Ludgershall
 - Extension of Bulford Kiwi - an additional 150 places which is in hand
 - Secondary
 - Extension of Avon Valley College at Durrington (270 places)
 - Extension of Wellington Academy at Tidworth (105 places)
 - Land
 - 1.8 hectares at Larkhill
 - 2.3 hectares at Ludgershall
 - 2 hectares at Tidworth
- Early Years
 - 60 places with new school at Larkhill

- 30 places with new school at Ludgershall
- Community Facilities
 - A building at Ludgershall
 - 0.3 hectares at Larkhill
 - 0.4 hectares at Ludgershall
 - Access to a wide range of MOD sports and community facilities both inside and outside the camps (these will be for registered groups)
- Highway Improvements at seven junctions
- Shared Use Paths (cycle and foot) from the SFA to the camps.
- Additional waste containers at the new SFA
- Improvements at bus stops
- Ecological mitigation

Engagement:

Wiltshire Council officers will regularly update local councillors and community groups through Area Boards and Community Area Partnerships (CAPs).

In addition, Wiltshire Council works to a Communications Plan, setting out the means of communication which includes:

- Local briefings
- Regular newsletters (normally monthly throughout the planning phases of the programme, but will reduce in frequency thereafter)
- Use of the council's MCIP Website
- Media engagement

Questions:

It is proposed that any requests for information or proposals from local communities be channelled through the Area Board members or CAPs.

Appendix No. 1 to Army Basing Briefing

Army Unit Moves Announced in the Army 2020 Review

| Unit | To / From | Approximate Date |
|--|-----------------------------|-------------------------|
| 1 R Anglian leaves Bulford | To Woolwich | 04 / 2014 |
| 47 Reg to Larkhill | From Thorney Island | 06 / 2014 |
| 1 Mercian Battalion to Bulford | From Catterick | 06 / 2014 |
| HQ1 Int & Srv | Upavon | 04 / 2015 |
| Military Stabilisation Group leaves Larkhill | To Newbury | 04 / 2015 |
| 4 Rifles leave Bulford | To Aldershot | 04 / 2015 |
| HQ Artillery Bde amalgamated at Tidworth | From Upavon and Honington | 04 / 2015 |
| HQ Eng Bde leaves Upavon / 1 Bde Sig Sqdn | To Minley (Aldershot) | 04 / 2015 |
| LIF Cntr (MI) | To Hermitage | 04 / 2016 |
| 5 Armd CS REME leaves Tidworth | Recipient site under review | 04 / 2019 |
| 5 Bttln Rifles to Bulford | From Paderborn | 04 / 2016 |
| 1 Royal Horse Artillery to Larkhill | From Tidworth | 04 / 2019 |
| 19 Reg Royal Artillery to Larkhill | From Tidworth | 04 / 2019 |
| 26 Reg Royal Artillery to Larkhill | From Gutersloh | 04 / 2019 |
| HQ 20 Armd Inf Bde to Bulford | From Sennelager | 04 / 2019 |
| 1st Battln PWRR to Bulford | From Paderborn | 04 / 2019 |
| QRH to Tidworth | From Sennelager | 04 / 2019 |
| 1 Med Reg to Tidworth | From Hohne/Sennelager | 04 / 2019 |
| 5 Med Reg to Tidworth | From Catterick | 04 / 2019 |
| 3 Armd CS REME to Tidworth | From Paderborn | 04 / 2019 |
| 35 Eng Reg to Perham Down | From Paderborn | 04 / 2019 |

Wiltshire Council Army Basing Programme - Stakeholder Engagement Activities

Initial Steps

- Under direction of the MCI Board set up Army Basing workstream (monitored through the MCI Delivery Group).
- Initial contact with Defence Infrastructure Organisation who would be implementing the programme within the MOD.
- A desk-based stakeholder mapping exercise with DIO and Senior Wiltshire Council staff was conducted
- A Steering Group (SG) with formal ToRs to direct the MOD and council activities to plan for the programme was inaugurated. This involved a range of council teams required to respond to the significant change programme. They included Education, Economic Development & Planning, Highways, Early Years, Housing, Communications, and Social Services. In addition other public sector bodies such as the MOD (DIO and the local brigade commander), NHS, Police, and Fire & Rescue Services.
- The SG reviewed and agreed the stakeholder mapping at one of its earliest meetings.
- It also considered how to communicate with and engage local Wiltshire Councillors, Town & Parish Councils around Salisbury Plain who would be affected by the development, the wider public, schools, other statutory authorities and local businesses.
- An Army Basing Communications Plan was drawn up. It listed stakeholders, summarised key messages, considered means of communications and looked at forthcoming events.
- A Councillor Reference Group to ensure the elected Wiltshire Councillors were briefed on plans prior to public engagement and sought local views / knowledge to help deliver timely and appropriate information and to anticipate the issues that would be of concern to them was formed.

Wider Engagement / Subsequent Steps

- Facilitated public meetings for MOD to explain proposals and how Wiltshire Council would respond to the increased level of facilities and services it need to provide. It sought to reassure existing communities that they would not be adversely affected by the significant Army Basing developments.
- The Army Basing Programme Manager produced a monthly newsletter (from October 2013) issued to all relevant local town and parish councils. The distribution of which was expanded to local schools, businesses and various other stakeholders who expressed an interest in the programme.
- The Army Basing Programme Manager also produced a bi-monthly briefing to the chairs of the local Area Boards (Amesbury, Pewsey, Tidworth and Warminster) to convey at the Area Board Meetings.
- Assisted MOD in its Masterplan Consultation events, by suggesting formats, participants and timing. As for the public meetings above these were held in large, welcoming, local venues at time that enabled public participation. On Wiltshire Council's advice a number of informal and informal consultations were arranged.
- MOD was persuaded to produce a Statement of Community Involvement to map all the issues briefed, bodies consulted and responses received etc.

- Formal consultation processes and procedures were followed on the Planning Applications for MOD development. This involves some 19 separate planning applications.

Army Basing Masterplan Stakeholder Consultation Process

- Local stakeholders meeting - 27 November 2013
- Local stakeholders meeting – 29 January 2014
- Public Consultation - 19 February to 1 April 2014
- Statutory consultees meeting - 25 February 2014
- Workshops with education and healthcare providers – 3 March 2014
- Public meeting (Special Area Board) – 3 March 2014
- Responses received from statutory consultees
- Responses received from the public – over 300 responses
- Public Comment Period – 20th May to June 17th 2014
- Visits by Wiltshire Council officers to 5 Rifles Paderborn - 12th July 2015 as a part of an official Army visit
- Hosted six wives from 5 Rifles to apprise them of living and working in Wiltshire at Bulford on 29th September 2015.
- Further visit by Wiltshire Council officers and Wiltshire schools to 5 Rifles Paderborn - 19th to 21st January 2016.

Appendix No. 3 to Army Basing Briefing

Wiltshire Council Army Basing Programme - Planning Application Summary

| No. | Location | Date Submitted | Web link | Description |
|---|--------------------|----------------|------------------------------|------------------------------------|
| <u>Priority Works</u> | | | | |
| 1 | Perham Down | 17/11/2014 | 14/10940/FUL | 4 x JRSLA blocks @ Perham |
| 2 | Larkhill | 12/12/2015 | 14/11548/FUL | 2 x office buildings @ Larkhill |
| 3 | Perham Down | 12/01/2015 | 15/00195/FUL | 'Paired' Mess at Perham Down |
| 4 | Larkhill | 09/01/2015 | 15/00891/FUL | Officers SLA @ Larkhill |
| 5 | Perham Down | 12/01/2015 | 15/00921/FUL | Officers SLA @ Perham |
| 6 | Larkhill | 09/01/2015 | 15/01188/FUL | SNCO mess and SLA block @ Larkhill |
| 7 | Tidworth | 06/02/2015 | 15/02629/FUL | SR Mess and SLA, Tidworth |
| 8 | Bulford | 06/02/2015 | 15/02916/FUL | 7x JRSLA blocks at Bulford |
| 9 | Bulford | 22/05/2015 | 15/04376/FUL | SR mess and SLA at Bulford |
| <u>SFA Applications</u> | | | | |
| 1 | Ludgershall | 27/03/2015 | 15/02770/FUL | Ludgershall 246 SFA units etc. |
| 2 | Bulford | 13/05/2015 | 15/04006/FUL | Bulford 227 SFA units etc. |
| 3 | Larkhill | 23/06/2015 | 15/05540/FUL | Larkhill SFA |
| <u>Main Camp Development Applications</u> | | | | |
| 1 | Perham Down | 07/04/2015 | 15/03313/FUL | Perham Down Main Camp Works |
| 2 | Bulford | 17/06/2015 | 15/05950/FUL | Bulford Main Camp Works |
| 3 | Larkhill | 30/06/2015 | 15/06682/FUL | Larkhill Main Works |
| 4 | Tidworth | 30/07/2015 | 15/08644/FUL | Tidworth Main Works |
| 5 | Upavon | 28/04/2016 | 16/04058/FUL | Upavon Main Works |
| 6 | Bulford | 03/08/2015 | 15/03456/FUL | Vehicle wash-down facility |



Warm & Safe Wiltshire Advice Service



HOME

HOW WE HELP

ENERGY ADVICE

PRIORITY SUPPORT

FUNDING

HOW WE'VE HELPED

WHO WE ARE

CONTACT

How we can help

Not being able to afford to heat the home is a major problem for many households and can result in high fuel bills and poor health. People with existing health problems linked with cold homes such as cardiovascular or respiratory conditions, babies and children under 5 years of age, elderly people or those with mobility difficulties, disabilities or mental health conditions and pregnant women can be more at risk from cold living conditions. Cold homes can also cause people to take longer to recover from illnesses particularly those recently discharged from hospital.

Making a home warm and safe can reduce the risk of illness, falls and fires within the home and avoid hospital stays.



Free telephone advice

Warm and Safe Wiltshire offers all residents across the county free and impartial energy saving advice. We have an advice line service open 9-5pm Monday-Friday and can offer advice on the following:

- Help and advice relating to insulation, heating and draft proofing
- Guidance on heating systems and controls
- Issues with damp and condensation
- Advice on understanding your fuel bills
- Help with switching energy suppliers and fuel tariffs to keep bills affordable

- Fuel debt advice
- Available grants and schemes
- A comprehensive home fire safety service
- Advice guides and factsheets

If you feel you would benefit or know of someone who would benefit from advice please **get in touch with Warm and Safe Wiltshire**

Free home visits

Warm and Safe Wiltshire offers free home visits to eligible residents across the county to help lower bills and keep homes warm. An advisor will visit you at your home where they will be able to assess any energy or heating issues you are having and discuss options with you. This could include providing specific energy efficiency advice, help with setting heating controls, assessing damp and mould problems and home fire safety checks. They may also be able to help in contacting energy companies on your behalf or providing fuel switching comparisons to find the most affordable deals. Home visits are a good opportunity to be able to discuss or help with issues that may be difficult to do over the phone.

If you feel you would benefit or know of someone who would benefit from a home visit please **get in touch with Warm and Safe Wiltshire**

Other ways we can help

Dorset & Wiltshire Fire and Rescue - home safety check, installation of smoke, fire and carbon monoxide alarms. Installation of draught proofing measures.

Aster Care & Repair - help with home improvements, home adaptations and access to funding for heating improvements

Age UK - Emergency heating options

Citizen's Advice - Independent, impartial advice and information on a wide range of issues, including: money, debt, housing, employment, legal procedures, consumer problems, welfare benefits, immigration, education, health and family matters.

Know and Respond Alerts - Poor air quality can cause short-term health effects in people with heart or lung diseases, including asthma. Know & Respond – is a free service for selected groups of individuals in the Wiltshire area wishing to know about the quality of the air they breathe. More information on their website www.wiltshireairquality.org.uk/know-and-respond

Please [get in touch with us](#) if you have an enquiry.

Watch our video about how the Warm & Safe Wiltshire Advice Service can help you



Warm and Safe Wiltshire

Making referrals to support patients with cold homes

Phillip Morris

Senior Development Manager

phillip.morris@wiltshire.gov.uk



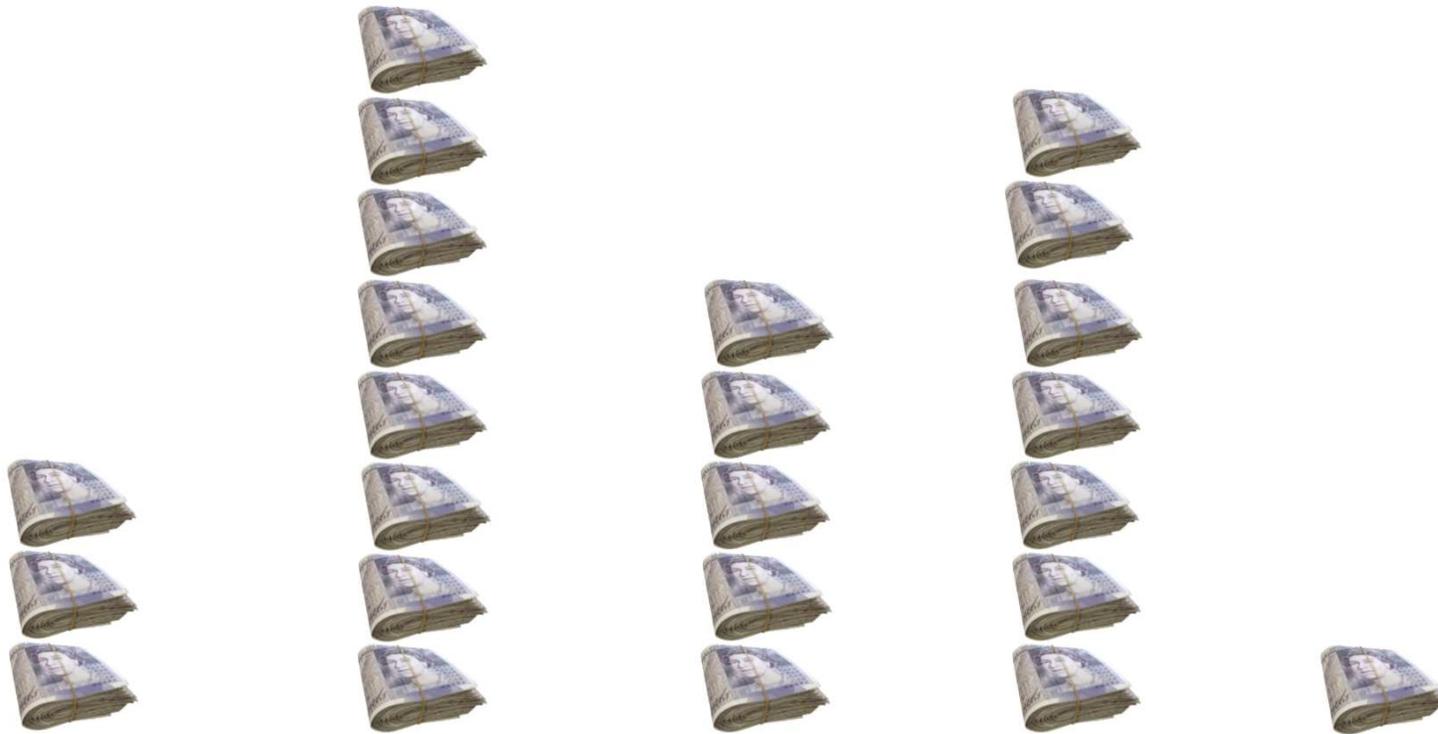
Why health and cold homes?



- Increasingly documented link between health and housing
- Living in cold homes has significant physical and mental health implications
- NICE issued new guidance on 5th March 2015
- NICE guidance provides 12 recommendations, of which the key points to take away are:
 1. Cold Homes are a health issue
 2. Every contact must count
 3. A single point of referral is necessary

Cost to NHS

 = £500m



Cold Homes

Obesity

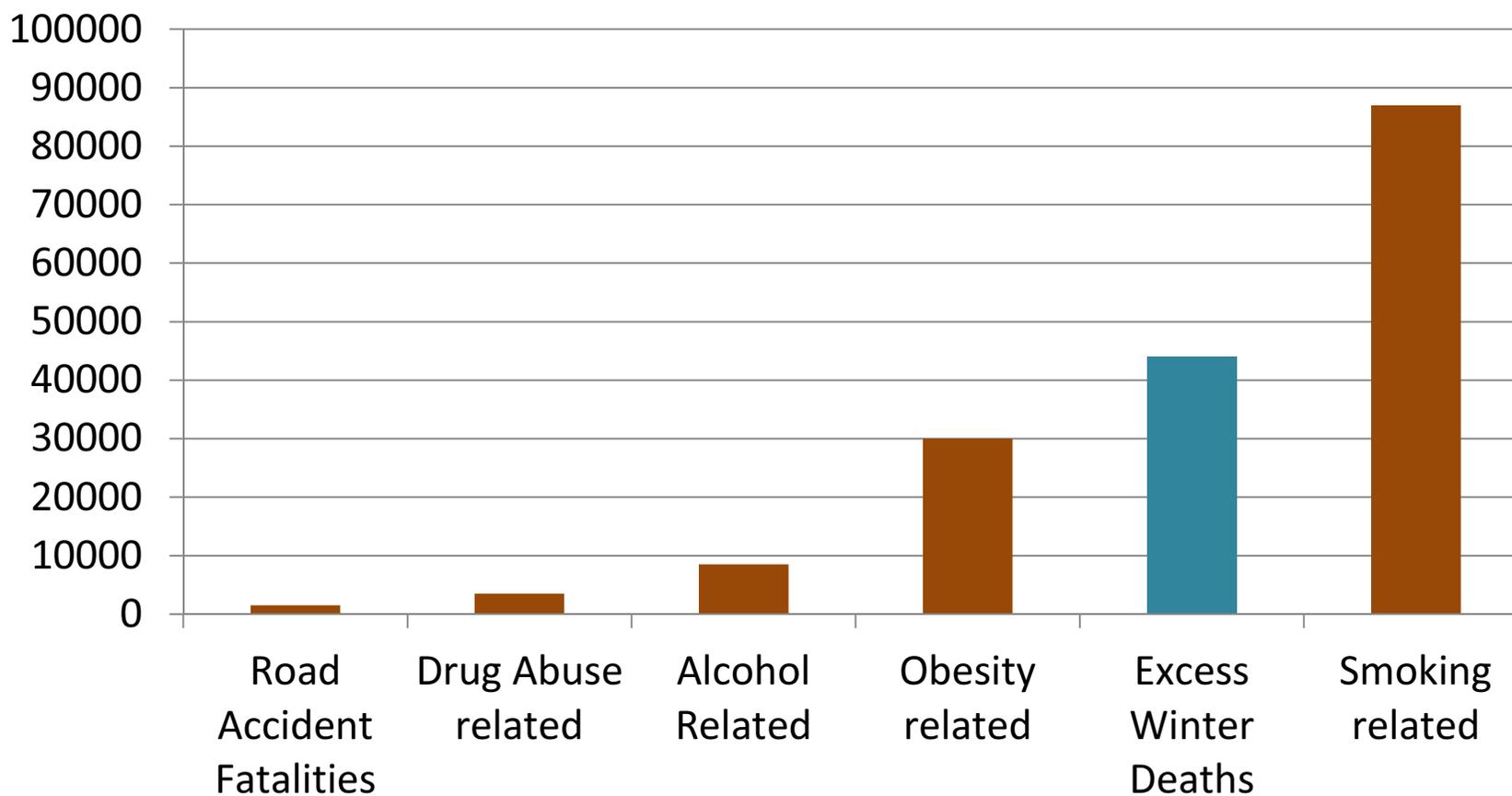
Smoking

Alcohol

Drug Abuse



Deaths recorded per year



For every **1** EWD there are **8** emergency admissions



- UK Gas prices are the lowest & Electricity prices are mid ranking
- Comparatively, UK housing is too poorly insulated, poorly maintained and poorly heated.
- Average January temperatures in London are 2 to 6°C
- Average January temperatures in Stockholm are -5 to -1°C.
- People in the UK are 23% more likely to die as a result of winter conditions than people living in Sweden

Proportion who say they cannot afford adequate heat [%]

| Country | 2013 Rating |
|----------------|-------------|
| Switzerland | 0.4 |
| Sweden | 0.8 |
| Norway | 0.9 |
| Finland | 1.2 |
| Iceland | 1.4 |
| Luxembourg | 1.6 |
| Austria | 2.7 |
| Netherlands | 2.9 |
| Denmark | 3.9 |
| Slovenia | 4.9 |
| Germany | 5.3 |
| Belgium | 5.8 |
| Czech Republic | 6.2 |
| France | 6.8 |
| Ireland | 10 |
| UK | 10.6 |

Energy efficiency of homes

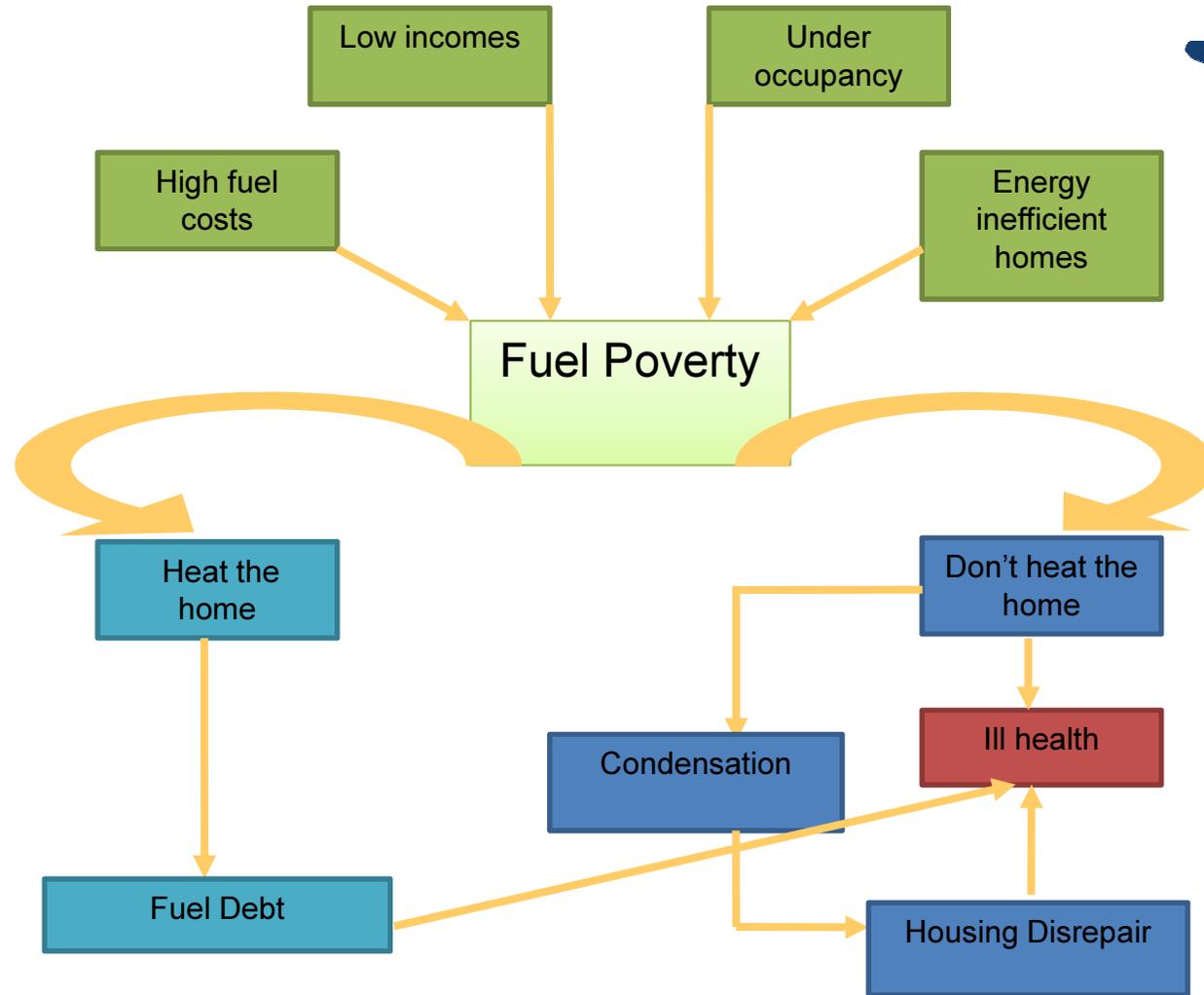


| | | South West % |
|---|---|--------------|
| Energy Efficiency Rating Band EHCS 2008 | A | 0% |
| | B | <1% |
| | C | 8% |
| | D | 31% |
| | E | 38% |
| | F | 15% |
| | G | 7% |

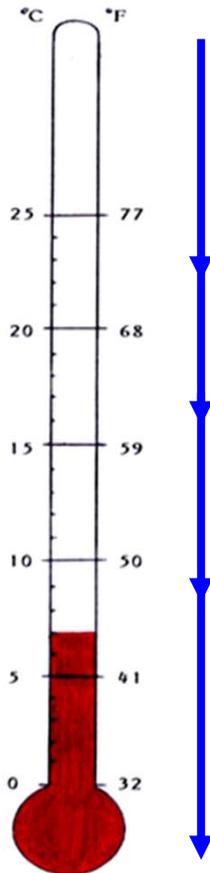
What this means for our bills



- Average band 'B' bill is **£530** – band 'G' is **£2200**
- Moving from 'D' to 'B' is likely to half your bills
- 91% of the properties in the south west are band 'D' or below



Cold homes and health



- WHO recommends 21°C (70°F) in the living room and 18°C (65°F) elsewhere
- Below 16°C (61°F) reduced resistance to respiratory infections
- Below 12°C (54°F) increase in blood pressure and blood viscosity
- Below 9°C (48°F) after two or more hours, deep body temperature falls

Health impacts

- Respiratory illnesses
 - e.g. asthma , COPD
- Cardio-vascular conditions
 - e.g. heart attacks and strokes
- Mobility
 - e.g. arthritis, falls
- Mental health



Health outcomes

- Increased GP visits
- Unplanned hospital admissions
- Excess winter deaths



Wiltshire context



- EWD Rates Wiltshire: 260 in 2012/13 (ONS)
- Number of households in Wiltshire in fuel poverty is 10% (2013) (20,523 of households) (DECC)
- 5,883 homes have no central heating (2011 census).
- Wiltshire properties are 23% less energy efficient (and more expensive to heat) than the national average

Recognising signs of fuel poverty



What you might notice when you visit:

- Home feels cold or draughty
- Smells of damp and/or has signs of mould/condensation
- No visible form of heating on OR the only heating is an open fire, individual electric fires or bottled gas
- Wearing lots of clothes indoors
- Curtains closed in day to keep in heat
- Signs that householder only lives in one room

What we do

- Free-phone based energy advice and support
- Home visits
- Fitting simple energy saving draught proofing measures for free
- Supported referral on for other relevant services



How can we help?



- Practical advice – setting heating controls, managing damp, understanding your energy bill
- Advice on improvements that will save money and make patients homes warmer
- Identifying issues and finding solutions to high energy bills
- Support in accessing discounted or free; boiler/boiler repair, insulation and essential maintenance for vulnerable customers
- Energy debt support and income maximisation
- Energy switching support
- Financial maximisation, support with accessing grants
- Referrals for other support

Big impact on real people - Mr Tunbridge



- Original referral from a nurse
- On 24 hour oxygen and pays for his electricity and gas on a pre-payment meter
- Home visit – advice on energy saving
- Change the meters - arranged a date for the following week
- Referred for Warm Home Discount (£140 discount) and the Priority Service Register
- Contacted housing association and asked about a house swap-visit booked
- Re-visited - set up the direct debit payments - should save £100 per year.
- Referred for Personal Independence Payment (PIP)



'It all started with the hospital – I wouldn't have known what to do next – I have been referred on for support I didn't even know existed'

'Changing the gas and electric meters from prepayment to quarterly has made a 100% difference to my life. I had to top up the meters twice a week when it was cold which was real struggle'

What we would like you to do?

Refer patients for support in improving the health of their home

www.cse.org.uk/patient-referral
Or use the CSE android app

Call 0300 003 4575
or email
warmandsafe@wiltshire.gov.uk

Available soon
Your Care Your Support
and System 1 direct referrals



Your Details

Your name

Employer

Job title

Patient Details

Patient's name

Patient's address line 1

Patient's address line 2

Postcode

Patient's email

Patient's phone

Why do they need help?

Any more relevant information?

Data Protection

The patient understands the information supplied on this form will be stored by the Centre for Sustainable Energy. The patient understands that they will be contacted by the Centre for Sustainable Energy for the purpose of giving impartial energy advice.

Please tick this box to confirm your understanding of the above statement

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| | |
|------------------------|------------------------------|
| Report to | Pewsey Area Board |
| Date of Meeting | 09/01/2017 |
| Title of Report | Community Area Grant funding |

Purpose of the report:

To consider the applications for funding listed below

| Applicant | Amount requested |
|---|-------------------------|
| Applicant: The Bouverie Hall Management Committee Project Title: Resite Oil Tank to Cover New Regulations View full application | £1000.00 |
| Applicant: Great Bedwyn Cricket Club Project Title: GBCC Pavilion Roof Repair View full application | £5000.00 |
| Applicant: Great Bedwyn Great Bedwyn Memorial Hall Management Committee Project Title: New sound system for Great Bedwyn village hall View full application | £973.00 |
| Applicant: St Katharine's Church Project Title: St Katharines Church Bells Restoration Appeal View full application | £1500.00 |

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

| Application ID | Applicant | Project Proposal | Requested |
|--|--|--|-----------|
| 2151 | The Bouverie Hall Management Committee | Resite Oil Tank to Cover New Regulations | £1000.00 |
| Project Description: The present oil tank is too close to the Bouverie Hall and needs to be resited per current regulations. A new concrete base and safety measures are required. | | | |
| Input from Community Engagement Manager: This application meets grant criteria 2016/17. | | | |
| Proposal That the Area Board determines the application. | | | |

| Application ID | Applicant | Project Proposal | Requested |
|--|---------------------------|---------------------------|-----------|
| 2183 | Great Bedwyn Cricket Club | GBCC Pavilion Roof Repair | £5000.00 |
| Project Description: Old flat felt roof of the pavilion is leaking badly in several places. Partial repairs by members as in recent years now inadequate. Pavilion is also used for village hall overflow eg for youth group whist club and neighbourhood development plan meetings. | | | |

Old felt and plywood panels need stripping off and replacing. Three estimates obtained but number of panels needed not fully known until all felt stripped. All estimates including contingency for panels about 10000. Club has saved funds for half this sum. Work will be done immediately any grant made to reduce further leakage damage and to enable non-cricket use through winter.

Input from Community Engagement Manager:

This application meets grant criteria 2016/17.

Proposal

That the Area Board determines the application.

| Application ID | Applicant | Project Proposal | Requested |
|----------------------|---|--|-----------|
| 2176 | Great Bedwyn Memorial Hall Management Committee | New sound system for Great Bedwyn village hall | £973.00 |

Project Description:

A complete audio solution has been proposed that will bring the hall facilities up to date for hire including microphones speakers Loop system for assisting hearing impaired visitors an amplifier and leads.

Input from Community Engagement Manager:

This application meets grant criteria 2016/17.

Proposal

That the Area Board determines the application.

| Application ID | Applicant | Project Proposal | Requested |
|----------------------|-----------------------|---|-----------|
| 2227 | St Katharine's Church | St Katharines Church Bells Restoration Appeal | £1500.00 |

Project Description:

The bells were installed in the 1860s are now in need of a major overhaul if the community is to continue to hear bells pealing across the fields forest as they have for the last 150 years. The repair work involves removingreplacing canons clappers tuning turning rehanging the bells replacement headstocks.

Input from Community Engagement Manager:

This application meets grant criteria 2016/17.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Ros Griffiths

Community Engagement Manager

01225 718372

Ros.Griffiths@wiltshire.gov.uk

Grant Applications for Pewsey on 09/01/2017

| ID | Grant Type | Project Title | Applicant | Amount Required |
|------|----------------------|--|---|-----------------|
| 2151 | Community Area Grant | Resite Oil Tank to Cover New Regulations | The Bouverie Hall Management Committee | £1000.00 |
| 2183 | Community Area Grant | GBCC Pavilion Roof Repair | Great Bedwyn Cricket Club | £5000.00 |
| 2176 | Community Area Grant | New sound system for Great Bedwyn village hall | Great Bedwyn Memorial Hall Management Committee | £973.00 |
| 2227 | Community Area Grant | St Katharines Church Bells Restoration Appeal | St Katharine's Church | £1500.00 |

| ID | Grant Type | Project Title | Applicant | Amount Required |
|------|----------------------|--|--|-----------------|
| 2151 | Community Area Grant | Resite Oil Tank to Cover New Regulations | The Bouverie Hall Management Committee | £1000.00 |

Submitted: 27/10/2016 11:43:17

ID: 2151

Current Status: Application Appraisal

To be considered at this meeting:

9 January 2017

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Resite Oil Tank to Cover New Regulations

6. Project summary:

The present oil tank is too close to the Bouverie Hall and needs to be resited per current regulations. A new concrete base and safety measures are required.

7. Which Area Board are you applying to?

Pewsey

Electoral Division

Pewsey

8. What is the Post Code of where the project is taking place?

SN9 5ES

9. Please tell us which theme(s) your project supports:

Safer communities

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2015

Total Income:

£31272.71

Total Expenditure:

£27151.97

Surplus/Deficit for the year:

£4120.74

Free reserves currently held:

(money not committed to other projects/operating costs)

£28024.92

Why can't you fund this project from your reserves:

Cash has to be retained for substantial repairs to the Hall infuture years. We currently have roof repairs required but plus main door renewals.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £2150.00

Total required from Area Board £1000.00

| | | | | |
|--|---|-----------------------------|-----------------------------|---|
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
|--|---|-----------------------------|-----------------------------|---|

Per quotes tank and labour 2150.00

Reserves 1150

Area Board

1000

Total

£2150

£2150

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?
Pewsey

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The population of Pewsey and surrounding village who use the Hall

14. How will you monitor this?

The Hall is well used and well booked

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

No further funding will be required for this project.

16. Is there anything else you think we should know about the project?

Stand alone project

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|---------------------------|---------------------------|----------|
| 2183 | Community Area Grant | GBCC Pavilion Roof Repair | Great Bedwyn Cricket Club | £5000.00 |
|------|----------------------|---------------------------|---------------------------|----------|

Submitted: 21/11/2016 17:17:17

ID: 2183

Current Status: Application Appraisal

To be considered at this meeting:

9 January 2017

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

GBCC Pavilion Roof Repair

6. Project summary:

Old flat felt roof of the pavilion is leaking badly in several places. Partial repairs by members in recent years now inadequate. Pavilion is also used for village hall overflow eg for youth group whist club and neighbourhood development plan meetings. Old felt and plywood panels need stripping off and replacing. Three estimates obtained but number of panels needed not fully known until all felt stripped. All estimates including contingency for panels about 10000. Club has saved funds for half this sum. Work will be done immediately any grant made to reduce further leakage damage and to enable non-cricket use through winter.

7. Which Area Board are you applying to?

Pewsey

Electoral Division**8. What is the Post Code of where the project is taking place?**

SN8 3PD

9. Please tell us which theme(s) your project supports:

Children & Young People

Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

11/2016

Total Income:

£14551.00

Total Expenditure:

£11545.00

Surplus/Deficit for the year:

£3006.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£56390.00

Why can't you fund this project from your reserves:

The 1970s self-built Pavilion needs replacement to meet current WEPL standards. Sport England has twice turned down applications for a grant for this because GBCC is a one-sport club and the Bedwyns are too small a community. All the reserve is needed therefore as starter funding for eventual replacement.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|---------------------------------------|---------------|-----------------------------|-------------------|--------------|
| Total Project cost | | £10000.00 | | |
| Total required from Area Board | | £5000.00 | | |
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if confirmed | income £ |
| Materials | 7500.00 | Fundraising | | 5000.00 |
| Labour | | | | |
| VAT | 1500.00 | | | |
| Extra panels | 1000.00 | | | |
| contingency | | | | |
| Total | £10000 | | | £5000 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Pewsey

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

GBCC fields four teams in the season in the WEPL Wiltshire 1st XI Division the Wiltshire County Cricket League and the Savernake League and Cup and a weekend XI against non-league clubs. So all these local players and visiting players and officials benefit. The Bedwyn Youth Club and other local groups use the pavilion when the village hall is fully booked increasingly now that the GB British Legion Club and one local pub have closed.

14. How will you monitor this?

GBCC keeps a record of all matches and other bookings.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Routine roof repairs will continue to be funded out of Club income.

16. Is there anything else you think we should know about the project?

Not applicable.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|--|---|---------|
| 2176 | Community Area Grant | New sound system for Great Bedwyn village hall | Great Bedwyn Memorial Hall Management Committee | £973.00 |
|------|----------------------|--|---|---------|

Submitted: 17/11/2016 12:30:18

ID: 2176

Current Status: Application Appraisal

To be considered at this meeting:

9 January 2017

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

New sound system for Great Bedwyn village hall

6. Project summary:

A complete audio solution has been proposed that will bring the hall facilities up to date for hire including microphones speakers Loop system for assisting hearing impaired visitors an amplifier and leads.

7. Which Area Board are you applying to?

Pewsey

Electoral Division

Burbage and The Bedwyns

8. What is the Post Code of where the project is taking place?

SN8 3PB

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Health, lifestyle and wellbeing
 Inclusion, diversity and community spirit
 Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

10/2016

Total Income:

£1149.25

Total Expenditure:

£540.29

Surplus/Deficit for the year:

£4886.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

The hall will need to replace the UPVC windows as a priority along with several items in the kitchen due to age as well as wear and tear.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | |
|---------------------------------------|-------------|-----------------------------|----------------------------|
| Total Project cost | | £973.00 | |
| Total required from Area Board | | £973.00 | |
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed £ |
| Cord 6 way mic system | 349.00 | N/A | 0.00 |
| Mic stands | 100.00 | N/A | 0.00 |
| Ceiling speaker kit | 177.00 | N/A | 0.00 |
| Signet Loop system | 247.00 | N/A | 0.00 |
| Leads | 100.00 | N/A | 0.00 |
| Total | £973 | | £0 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Pewsey

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The village hall is the hub of community life with groups using the space every day of the week private hire playgroup youth cubs exercise class movie night Parish Council meetings pantomime. We have struggled with sub standard equipment and this has sometime meant that certain sections of the audience cannot hear. This equipment is required to meet a basic standard for hire and is expected to last a long time.

14. How will you monitor this?

Have a dedicated member of the committee to ensure that the equipment is properly accessed and maintained.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

No further funding needed.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.
yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|---|-----------------------|----------|
| 2227 | Community Area Grant | St Katharines Church Bells Restoration Appeal | St Katharine's Church | £1500.00 |
|------|----------------------|---|-----------------------|----------|

Submitted: 21/12/2016 10:49:52

ID: 2227

Current Status: Application Appraisal

To be considered at this meeting:

9 January 2017

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

St Katharines Church Bells Restoration Appeal

6. Project summary:

The bells were installed in the 1860s are now in need of a major overhaul if the community is to continue to hear bells pealing across the fields forest as they have for the last 150 years. The repair work involves removingreplacing canons clappers tuning turning rehangng the bells replacement headstocks.

7. Which Area Board are you applying to?

Pewsey

Electoral Division

8. What is the Post Code of where the project is taking place?

SN8 3BG

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture
 Heritage, history and architecture
 Inclusion, diversity and community spirit
 Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2015

Total Income:

£36302.00

Total Expenditure:

£23022.00

Surplus/Deficit for the year:

£13280.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£46928.00

Why can't you fund this project from your reserves:

As is the nature of old buildings there are constant calls on our reserves for the general repair and maintenance of the Church's fabric. The PCC therefore considers it prudent that as much as reasonably possible of these funds be retained for the regularly occurring general repairs and maintenance and that the overhaul of the bells and their fittings should be funded separately as a one-off exercise. Expenses expected to be incurred in the near future are for the repair of the roof modernising the electrical system and the overhaul and maintenance of the boiler.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|---------------------------------------|----------|-----------------------------------|-------------------|----------|
| Total Project cost | | £34582.00 | | |
| Total required from Area Board | | £1500.00 | | |
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if confirmed | income £ |
| Bell hangers charges estimated | 34056.00 | Committed donations charity | from yes | 10000.00 |
| Emergency lighting | 526.00 | donations individuals | from yes | 10225.00 |

| | |
|------------------------------|----------|
| donations from corporates | 10000.00 |
| Gift Aid reclaim | 1897.00 |
| Donation from charity | 300.00 |
| Donation from corporates yes | 200.00 |
| Other sources (collection) | 516.31 |

Total **£34582** **£33138.31**

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Pewsey

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Bell ringers of all ages who ring the bells on a regular basis from enjoyment of music physical exercise and pleasure of diverse company Groups of Bell ringers visiting from other parts of the country as above Local community from enjoyment of music and appropriate celebration of jubilees and other events Wider community celebration of weddings and other non-regular services Church attendants love of music and welcome to services Young people encouragement to learn about bell-ringing and the history of this art and the role of the Church in our history The whole community the preservation of the ancient art of bell-ringing The Industry of bell-founding and hanging the preservation of employment and the continuation of the bell industrys skills and expertise. Whites of Appleton are not the same company as the Whitechapel foundry whose closure has recently been announced.

14. How will you monitor this?

We periodically seek feedback from the whole community not just church-goers and from the bellringers from other users of the building.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are planning various fundraising events in case we dont have enough funds. The main reason why there might be a shortfall is if our attempt to reclaim the VAT fails.

16. Is there anything else you think we should know about the project?

Not applicable

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

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Report to Pewsey Area Board
Date of meeting 9th January 2017
Title of report Health and Wellbeing Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Health and Wellbeing Group.

| Applicant | Amount requested | Health and Wellbeing Group recommendation |
|--|------------------|---|
| Mobility and Friendship Group – Great Bedwyn | £900 | To approve |
| Leaflet to promote all local transport schemes in Pewsey | £790. | To approve subject to quotes |

1. Background

The recommendation from the Health and Wellbeing Group has been made in accordance with the following guidelines:

- **Health and Wellbeing Groups Spending Guidelines**

Members of the Health and Wellbeing Group have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Health and Wellbeing Groups awarded in the 2016/2017 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to be assured that carers, older and/ or vulnerable people will benefit from the funding being awarded. The money must be used to invest in projects that will support adults living within a community area. While not exclusively restricted to older people, the investment should be made in such a way as to make the maximum impact on health and wellbeing within a given community area.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding older and vulnerable people.

3. Environmental & Community Implications

Health and Wellbeing Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

- 4.1. **Pewsey Area Board was allocated £6700**

4.2. **The Pewsey Area Board Health and Wellbeing Funding balance for 2016/17 is £4056.01**

4.3. All decisions must fall within the Health and Wellbeing Funding allocated to Pewsey Area Board.

4.4 If funding is awarded in line with the Health and Wellbeing recommendations outlined in this report

1. Legal Implications

There are no specific legal implications related to this report.

2. Human Resources Implications

There are no specific human resources implications related to this report.

3. Equality and Inclusion Implications

Ensuring that Community Area Boards and Health and Wellbeing Groups fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

4. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Engagement Manager has assessed this application agreed it meets safeguarding requirements.

5. Applications for consideration

| Application ID | Applicant | Project Proposal | Requested |
|--|--|--------------------------------|-----------|
| | Mobility and Friendship Group Great Bedwyn | Funding to support second term | £900 |
| <p>Project summary:</p> <p>Mobility Training and social wellbeing for the older generation.</p> <p>Project description</p> <p>This comprises an afternoon of a forty five minute physical training session, a thirty minute social time with tea and biscuits, and then a forty five minute 'Chair Yoga' session. We use school term times and the group meets every Wednesday afternoon in term time We started in September, this year and are just finishing our first term. We are looking for funding to back the second term (January – April 2017).</p> <p>We aim to increase and sustain mobility in the older generation, and help to minimise social isolation. These aims, if achieved, will improve health and wellbeing and help to reduce both hospital admissions and social care demands.</p> <p>How many older people/carers to do you expect to benefit from your project?</p> <p>We have set ourselves a target of thirty. That is probably the maximum the Village Hall can take for physical exercise.</p> <p>To date we have had a total of 24 different individuals at various times. We have ten weeks of</p> | | | |

experience so far. The maximum on any one day has been 18, and the lowest only 4. (There was a clash with the WI on that particular day). Our average attendance is just over 10.

How will you encourage volunteering and community involvement?

We need to promote our group in the local community using all the local agencies by providing information about the group. We plan to use as many different channels as we can.

This includes posters, on line information, using other local group activities to promote us at their meetings. We are publishing our latest newsletter in adjoining Parish Newsletters, and asking our clients to 'bring a friend'.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

Accessibility is provided by the Bedwyns Link Scheme and we encourage existing clients to bring friends and neighbours - buddying-up. (one regular client is brought by the Link Scheme weekly - a round trip of some 14 miles)

The Bedwyn Surgery is a source of clients, both for those needing help with physical limitations and also for those with isolation or low income needs, which may not otherwise be known about. Our publicity makes the point that the charges we ask for are Voluntary, and no one is questioned about the sum they pay.

How will you work with other community partners?

We are gradually becoming better known, and are trying to work with all the other village agencies; Link Scheme, Surgery, Parish events.

We already have get a special hourly rate from the Village Hall Committee, and plan to approach local businesses for donations.

We are looking to work with a local health trainer, and we hope for cooperation

Safeguarding

I and our two professional trainers have assessed the risks and hazards of this training with regard to the age and limitations of our clients. We are well aware of potential falls or slips and are constantly instructing them, assisting them and demonstrating to them about keeping safe. All the training is carried out with each client having a chair beside them. Some sit or hold on and we are all very aware of the hazards of falls.

We usually have at least one and often three of us who are DBS checked.
(Two as Link Scheme drivers, and another as a surgery employee)

Monitoring

The main measure of our success will be the stabilising of our numbers of clients. If we can increase our average attendance, we will become less dependent on donations and possibly at some future date become financially viable.

The other measure is the feedback we are getting from clients on their enjoyment and their 'feel good factor'. This at present is good and very satisfactory.

Finance

Our initial accounts are attached. We are roughly breaking even on our first term. Our plan is to start the Spring term with sufficient donations to see us through till Easter.

We operate as part of the Bedwyns Link Scheme, and our finances will be part of their accounts. The Scheme is a registered charity and is supervised by Trustees.

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are looking for other funding partners, and if we can increase and stabilise our numbers the need for funding will become less and simpler to find.

Recommendation of the Health and Wellbeing Group

That the application meets the grant criteria and is approved for the amount of £900

| Application ID | Applicant | Project Proposal | Requested |
|--|--|-----------------------------|-----------|
| | Pewsey Partnership for Older People (POPP) | Community Transport leaflet | £790. |
| <p>Project summary</p> <p>A leaflet to promote all local transport schemes in Pewsey and to encourage volunteer drivers e.g. Link , PHAB, mini-buses, Connect 2</p> <p>Project description</p> <p>Partnership for Older People in the Pewsey area (POPP) was formed by Age UK Wiltshire and the Pewsey C.E.M. with the first meeting held in March 2016 to explore whether a partnership would be beneficial and to identify priorities; over 30 organisations and individuals attended.</p> <p>It was agreed that a partnership of organisations that worked in the area and local people would be beneficial if it achieved something.</p> <p>The priorities identified were</p> <ul style="list-style-type: none"> - Community Transport - Support for Carers - Helping older people to get online - Identifying older vulnerable people - Getting GP surgeries on board. <p>The next meeting in July therefore had speakers from Community Transport and Carers Support to enable the partnership to focus on these key issues. It was apparent that there was a wider range of Community Transport options for the Pewsey area than everyone knew about. It was decided that it would be effective to bring this information together into an updated leaflet on Community Transport for the Pewsey area to help people identify what services were available and which could be the most helpful to them.</p> <p>Community First who shared the information on Community Transport have produced a draft Pewsey Community Transport leaflet in an easy to read format with all the contact information</p> | | | |

for local schemes. It is proposed to produce 4,000 leaflets and have them distributed locally as well as online using the Community Matters, AUKW and Community First websites and various social media accounts

A draft leaflet was shared at the POPP meeting in November and attendees put forward ideas and suggestions for the content and design. The aim is to have the leaflet ready for distribution in January / February 2017. This would be done online via village websites, Our Community Matters and delivery of leaflets to local service outlets and community groups.

We will work with Community First to monitor the effectiveness of the leaflet with the transport providers.

£790 is required for print and design through Community First. Other quotes are being obtained.

Helen M. Barbrook
Befriending Coordinator Age U.K. Wiltshire

Recommendation of the Health and Wellbeing Group

That the application meets the grant criteria and is approved for the amount of £790

No unpublished documents have been relied upon in the preparation of this report

Report Author

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